Timeline for a Semester

*shorter terms & classes have shorter deadlines*

Day Before the First Day of Class
- Last day to withdraw from next term without help
- Last day the waitlists will run for next term

First Day of Class
- Last Day to Add Class Without Permission.
- Electronic overrides to be used to override closed class, prerequisites, and instructor consent

5th Day of Class
- Students need electronic override to add an open class
- Electronic overrides can also be used to override closed class, prerequisites, instructor consent
- Permission Time Period must be checked and Expiration Date changed when giving electronic override.

6th to 10th Day of Class
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10th Day of Class
- Last Day to Add With Permission. After this, electronic overrides no longer work. Any special circumstances must be done on paper and brought to Records office.
- Last Day to Drop a Full Semester Course Without a “W”. From 11th day to a week after midterms, students need permission to drop a class.

Mid-term & three weeks before registration begins
- Shopping carts open for next two terms
- Students can start using Schedule Planner to plan for registration and put courses into shopping cart to get ready for their registration appointment. Seats are not saved if course is in the shopping cart.
- Deadline for submitting major changes in time for registration

Registration Appointments & Advising holds set
- Two weeks before registration begins

Grades due for all classes in the semester
- Academic standing is calculated
- Deans’ Lists are formulated
- Degrees start being posted and diplomas mailed to Home addresses. Can take 4-6 weeks for all diplomas to go out.

Commencement
- Fall & Spring only
- Ceremony sometimes happens before Finals Week

Finals Week
- Fall & Spring only

Last Day of Class

Last Day to Withdraw from UWL (3/4th point in semester)

Registration begins for next two terms
- Appointments are set based on # of credits earned (and transferred in). Does not include in-progress credit.
- Fall/Spring appointments go for 2 1/2 weeks
- Non-degree special and high schoolers register last

Last Day to Drop with a W
- One week before registration begins

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