View Course Topics in Schedule Planner

1. In your WINGS Student Center, click on the Schedule Planner link.

2. Choose the term you are interested in and click **Save and Continue**.

3. The various filters at the top of the screen affect which courses you will find in your search.
   Setting the Course Status to **Open Classes Only** means you will only see classes that have open seats in your search. Classes that require permission to get in may be set to 0 seats and look closed. Change the Course Status from **Open Classes Only** to **Open & Full** to if the course you are looking for is not in results at first.

4. Click **+Add Course** to find and add courses to use in a schedule.

5. Use the course filters on the **Add Course** screen to find your course.
   a. If the course has a topic, an additional field will appear after you select the **Course**. You must select a **Topic** before you can add the course. Only one topic can be added at a time. To search the availability of multiple topics, add the course multiple times to your list, each time a different topic.
b. Once the Topic is selected, click on **Add Course**. The Course with topic will then appear in the **Desired Courses** list on the right. You can add multiple topics to that list.
c. You can also Search by Course Attribute to find General Education courses, which may also have topics.

6. When ready, click **Done** to go back to the main page. The courses with topics will be listed under Courses.

7. To read the topic description for each topic, click on **Options**.

8. Then click on the 'i' circle to see the class details. The topic description will be listed in the **Notes**. Click on **Show More** if the description is long enough.
9. If you no longer want to view that class, remove it from your search by using the circled X on the Build Schedule page. To add more topics, click on the **+Add Course** button again.

10. When ready, you can generate potential schedules using the Generate Schedules button at the bottom of the Build Schedule page.