

Update Local Contact Information

It is important to keep your local contact information updated and accurate. UWL requires students to review their local address and phone number once a semester while they are enrolled.

1. At the start of the semester, the first time you login to your WINGS Student Center, you will see the request for an update pop up.
2. Fill out the **Local Address** section.
 - i. If you are staying in a residence hall, please put in your home address for your local address. Your residence hall information will be entered by the Residence Life Office.
 - ii. If you have an apartment in La Crosse, please put in that address. When filling out address fields, you can put your apartment number at the end of your street address.
 - iii. You do not need to put in a County.
 - iv. If you are enrolled entirely in online courses, enter in the address you are physically located while enrolled.
3. The **Local Phone** should be your cell phone or other local number where you can be contacted.

Local Contact Information

Stryker Eagle

It is important to keep your Local contact information updated and accurate.
For most students this changes more frequently than Home contact information.
Please enter your current Local address and phone number below.

Local Address

Country United States

Address 1 1725 State St, Apt 4

Address 2

Address 3

City La Crosse State WI Postal 54601

County

[Clear](#)

Local Phone

Phone Type Cell Phone 608 785 8591

Enter digits only (Example: 6087849999)

Telephone numbers entered as Local Phone Type will be printed in the Student and Staff Directory.
Telephone numbers entered as Cell Phone Type will not be printed in the Student and Staff Directory.
You may restrict release of directory information in your WINGS Student Center by the following navigation:
Personal Information > Privacy Settings > Edit FERPA/Directory Restrictions.

Please note: Restrictions to personal information such as name and home address will exclude your name from appearing in all hometown newspaper and/or other media listings of the Dean's List and graduates.

More information on the Family Educational Rights and Privacy Act (FERPA) can be found [here](#).

[OK](#)

4. Click **OK**. The next page will show your **Emergency Contact** information. Make sure a name is selected as **Primary** and click **Save**. You can then go to your homepage by using the Home button at the top right.

Primary Contact	Contact Name	Relationship	Phone	Extension	Country		
<input checked="" type="checkbox"/>	Mother Eagle	Other	608393202				

[Add an Emergency Contact](#)

[Save](#)