SA 0910-074: Resolution Endorsing AIOC Budget and Annual Report Policy

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SPONSOR: Academic Initiative Oversight Committee

WHEREAS; the Academic Initiatives Oversight Committee (AIOC) was approved for reauthorization and expansion in February 2010; and,

WHEREAS; the AIOC wanted to record the policies and procedures to keep continuity between years; and,

WHEREAS; the AIOC Chair, Adam Bradley, solicited feedback from all program directors funded with Academic Initiative differential tuition dollars; and,

WHEREAS; all feedback from program directors was positive and supported; and,

THEREFORE, BE IT RESOLVED; UWLSA endorses the Academic Initiatives Budget and Presentation document and the Academic Initiatives Annual Report Instructions document.

Karly Wallace
President-Student Senate
Vice-President–Student Association

Erik Kahl
President-Student Association
Academic Initiatives Budget and Presentation

1. Include a narrative outlining history, structure, and function regarding the program seeking funds through the Academic Initiatives (AI) differential tuition dollars. Include other relevant information pertinent to the committee in the narrative, such as budgetary information.

2. Complete the attached budget document including past and present budget allocations and future budgetary requests for the upcoming year according to the timeframe created by the Academic Initiative Oversight Committee. Differentiate between the various budget categories (FTE, LTE, Grad Student, Student Help, Other Help, Supplies, Expense, Grants and Scholarships, Fringes, etc.) and provide a detailed description of the need for any additional funding that exceeds the inflationary increase as identified by the Budget Office.

3. Provide additional information about your program and how it pertains to the following essential components of the AI program: fiscal responsibility; advisory participation; contribution to cultural diversity; user fees, in kind, or volunteer services; value to the student body; quality of services provided; uniqueness of opportunities and services; and history of programmatic, fiscal, advising stability; and assessment outcomes.

4. Provide a detailed explanation of other funding sources that impact this program.

5. Articulate long term plans and budget implications for the program/department seeking funds. This may include major projects, long-term staffing needs, major equipment/software or other purchases that may impact future program needs.

6. Please identify the parts of your budget that would be reduced if the level of funding you are requesting is not recommended. Also, explain the effect of a decrease in funding on programs offered.

Karly Wallace
President-Student Senate
Vice-President-Student Association

Erik Kahl
President-Student Association
Academic Initiatives Annual Report Instructions

All Academic Initiative supported programs shall prepare and submit an annual report to the Dean of Students and the President and Vice-President of the UW-L Student Association by the first business day of August with the following items:

1. Give a thorough, yet concise, assessment (1-2 paragraphs) of your program for the ending fiscal year.

2. Explain your program’s goals and outcomes. Were these goals and outcomes met? (Please include quantitative data.)

3. What were your usage rates for this year?

4. What was done this year to measure user satisfaction or program successes? What are the results?

5. Explain any decreases or increases in allocated funding and outcomes.

6. Explain any anticipated funding increases or decreases for the next budget cycle excluding inflationary increases as determined by the Budget Office.

7. Please provide a copy of the final budget spreadsheet for the ending fiscal year.