BY-LAWS OF THE UW-L STUDENT ASSOCIATION STUDENT ORGANIZATIONS COMMITTEE

ARTICLE I: NAME

Section I: Name- The name of this committee shall be the Student Organizations Committee, a standing committee of Student Senate (UW-L Student Association).

ARTICLE II: PURPOSE

Section I: Purpose- The purpose of this committee is to:
   a) Make recommendations to the Student Senate in regard to general policies concerning campus wide student organizations
   b) Form general policies which govern student organizations.
   c) Approve all new student organization requests
   d) Provide a means for non-budgeted organizations to request segregated fee funding. The Student Organizations Committee may also assist in the evaluation of organizations for full budgetary standing.

ARTICLE III: MEMBERSHIP

Section I: Voting Members
   a) Student Representatives- The student membership shall consist of five (5) students, one (1) of which must not be a senator.
   b) Faculty- One (1) faculty member shall be appointed by the Faculty Senate.
   c) Academic Staff- One (1) academic staff member shall be appointed by the Academic Staff Council.

Section II: Non-voting Members
   a) One (1) member of University Centers Staff.
   b) One (1) Graduate Assistant member of the University Centers staff.

Sections III: Elections
   a) Officers- The committee shall elect a chairperson, a vice-chairperson, and a secretary from its membership. This will be done by the end of the first meeting of the year by a majority cast for each office.
   b) Terms- The officers shall serve for one academic year and their term shall begin immediately after election.
   c) Vacancy- If a vacancy of the chairperson occurs; the vice-chair person shall assume the office of chairperson. If the office of vice-chairperson is vacated, a new vice-chairperson shall be elected by the same elective process.
   d) Eligibility- All officers shall be students.

ARTICLE IV: RESPONSIBILITIES

Section I: Budgetary Considerations
   a) The committee shall monitor and keep the Student Senate informed of the financial status of all areas of responsibility.

Section II: Recommendations
a) The committee is responsible for recommendations to the Student Senate for the formulation of policies and procedures regarding Student Organization concerns.
b) The committee shall recommend for approval to the Student Senate new student organizations.
c) The committee shall recommend to the Student Senate actions or measures relating to organizations which the committee deems in the best interest of the student body of UW-L.

ARTICLE V: DUTIES OF OFFICERS

Section I: Chairperson
a) Call meetings of the committee.
b) Preside at meetings of the committee.
c) Prepare and establish the agenda for the committee at least 24 hours in advance of meeting.
d) Act as official representative of the committee.
e) Serve as or appoint an ex-officio member of all subcommittees.
f) Provide reports to the Student Senate regarding committee actions and recommendations
g) Excuse absences of the committee members.

Section II: Vice Chairperson
a) Preside at all meetings of the committee in the absence of the chairperson.
b) Assume the position of the chairperson if the chairperson becomes unable to perform the duties of office.
c) Excuse the chairperson from meetings.
d) Aid the chairperson in coordination of committee’s activities.

Section III: Secretary
a) Record the minutes of all committee meetings.
b) Distribute all minutes to the committee and make them available to the campus community through the UWLSA office.
c) Maintain a file of committee minutes from the beginning of the year.
d) Distribute an electronic copy of all file material to the President of the UWLSA.

ARTICLE VI: VOTING

Section I: Quorum
A quorum will consist of a majority of the voting members plus one.

Section II: Motions
Action of the committee shall be by a majority vote of quorum, with the exception of organizations grants and financial decisions, which will require two-thirds (2/3) vote.

ARTICLE VII: MEETINGS

Section I: Convening of the First Meeting
It shall be the Vice-President of Student Association’s duty to appoint a student member to convene the committee within the first three weeks of each academic year.

Section II: Meetings
Meetings shall be held as needed at the discretion of the chairperson during the academic year.
Section III: Special Meetings
   a) The chairperson may call special meetings by providing written notice to all committee members within twenty-four (24) hours.
   b) The Student Organizations Committee may create subcommittees to enforce established policies and procedures and to recommend new policies as deemed necessary. Each subcommittee shall have a list of policies and procedures approved by the Student Organizations Committee.

Section IV: Open Meetings
All meetings will be held in compliance with the Wisconsin Open Meeting Law.

Section V: Parliamentary Procedure
Robert’s Revised Rules of Order shall be used as the parliamentary authority.

Section VI: Business Conduct
The committee will conduct its business in accordance with the rules of the University of Wisconsin-La Crosse, the University of Wisconsin-System, and the State of Wisconsin.

ARTICLE VIII: ATTENDANCE

Section I: Attendance
A simple majority of the voting membership shall constitute a quorum for conducting business.

ARTICLE IX: AMENDMENTS

Section I: Amendments
Amendments to the Student Organizations Committee by-laws shall require a two-thirds (2/3) vote of the committee and approval of the Student Senate.

Enacted May 5th 2010