MEETING MINUTES  Schematic Design/Program Verification Meeting #3

Project Name:       UW-L Student Center
Project Location/Agency: University of Wisconsin – La Crosse
DSF Project Number:  12H2W
A/E Project Number:  13-105
Meeting Date/Time/Room #:  5.17.13/9:00 AM – 3:00 PM / Centennial 3213
Attendees:    See attached Sign-In Sheet

Meeting Objectives:  Review project to date
Confirmation of Site Programming
Stacking Relationships, (3D Adjacencies)
Approval of floor plan layout/program

1. Project Update
   • Recap
     o Program Verification items received
     o Ticket sales & Card to first floor
     o Combined trash/recycling with Wimberly
     o Added lactation room & small private dining to first level
     o Foodservice Scatter approach approved
     o LEED Checklist updated based on stage of project
     o Theater added in lower level
   • UW-L History Culture & Traditions
     o Ka+p requested from students thoughts and ideas of campus culture and tradition (new and old) to add to the student center, about creating a legacy. In 50 years, what story would you tell of your journey in this design of the student center?

2. Site Programming Verification (GoTo Meeting: 9:30 – 11:00 am)
   • Site Influences & Overview
     o Relates to campus concept and 2005 Master plan
     o Student center site relates to general context and connects buildings, stadium, parking and future pedestrian mall.
     o Student union site is related more to social function than academic function
   • Functions & Spaces:
     o Formal and informal spaces
     o Ice skating – to be explored; maintenance plan
     o Great lawn and surroundings to host events such as Sample City and Involvement Fest
       ▪ Fire pit, gas only
     o Variety of seating
     o Open space will be reviewed against LEED requirements
     o Raingardens
       ▪ Native plantings
     o Approach from main entrance, cars vs. pedestrians
• Integrated into architecture
• Marsh trails (Myrick Park)
• Inhabit
  o Review walkway between Wimberly/student center
    • Safety, lighting, passive surveillance
  o Performance/Seating area
  o Connection to dining/Indoor-Outdoor connection
  o Create a “photo-op” spaces (tulips at Cartwright)
  o Real grass in lieu of turf grass
  o Skateboard deterrents
  o Outdoor movies
  o Tent pole receptors
  o Shelter.band
  o BBQ
  o Amphitheater (informal)
  o Game Day events
  o Opportunities for art/display/whisper wall
  o Educational signage
  o Bike storage on building (southwest corner)
  o Drop off at Farwell
  o Audience Size
  o Opportunities for Social engagement

Action Items
  o Ribbon artwork at Cartwright must be decommissioned. An application/request will need to be made to state historical society.
  o Count of accessible parking to be reviewed by design team with assistance of UW-L planning department

3. Building Plans
  • Stacking Relationships
    o UW-L approved stacking relationships. See powerpoint pdf attached to minutes.
    o Sound design/isolation to be considered for theater, multi-purpose room and entertainment café.
    o Recreation uses to be determined by June 20.
    o Popcorn/late night snacking to be provide on one side of foodservice for off-hours service/flexibility
  • Floor Openings: Order of Importance
    1. Lower Level & 1st floor
    2. 2nd Floor & 3rd Floor
    3. 1st floor and 2nd Floor
  • Floor Plan Review
    o The program verification/plan layout was approved with the following changes:
      o Add viewing balcony to entertainment café at the first floor level. Shift private dining to the north, near the back of house.
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- ID cards and ticket sales to remain on first floor. Ticket sales and information to be adjacent. Provide ample queuing space at information/ticket sales. Camera to be located in separate area.
- Student Org overall concept layout approved. Private, enclosed rooms to be located at perimeter as much as possible while keeping center open.
  - Switch location of Vets with Sorority/Fraternity; relocate conference rooms near entrance
  - Add enclosed office space to racquet
- Decrease size of floor opening between 2nd & 3rd floors
- Ka+p to review storage and multipurpose layout.
- Student org storage to be accessible to freight

- Piped in music to be reviewed; locations to be reviewed. Rec space is a candidate.
- Flexibility

4. Executive Committee Wrap Up
   - Next Steps
     - Schedule
       - BOR submission - Sept 1 for October meeting
       - Peer Review Milestone – June 20
       - Next Meeting: June 6 (Exterior Review) TBD
     - Assignments
       - Students to provide a listing of places to see or visit in La Crosse/campus, i.e. marsh trails at Myrick Park(June 3)
       - UW-L identify what 3rd floor meeting rooms to have furniture storage (May 30)
       - Students to identify UW-L cultural, history and traditions that could be incorporated into design (June 3)
       - Identify Recreation uses (June 20)
       - Ka+p to incorporate changes to plans as noted above.

5. Adjourn 3:30 pm

Meeting minutes prepared by: [Signature]  Date:  5.22.13

The foregoing constitutes our understanding of the matters discussed and the conclusions reached. Other participants are requested to review these items and advise writer of any errors and/or emissions within 5 business days. This set of minutes is being distributed for the express use of the individuals named on the distribution list. Discretion is requested when making the required internal copies.
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Project Name: UW-L Student Union  
Project Location/Agency: University of Wisconsin – La Crosse  
DSF Project Number: 12H2W/Ka+p#: 13-105

Meeting Date/Time/Room #: 517.13/9:00 AM – 3:00 PM/ Centennial 3213

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Ka+p No. 13-105  Sign in Sheet