**DEPARTMENTAL LEVEL**

CLS Annual Assessment Reporting
(1-2 pages maximum using reporting form provided by college)

**Part 1:**
- Mid-October of every year
- Departmental submits the planning component of the assessment document (Items 1-4).

**Part 2:**
- End of June every year, department submits items 5-7 based on items 1-4.

**DEPARTMENTAL LEVEL**

UW-L Biennial Assessment Report
(1-2 pages maximum using reporting form provided by college)

- Department submits a report based on the annual reports from the past two years.
- DUE summer every other year (e.g., June 2010; June 2012).

**CLS ASSESSMENT COMMITTEE**

- Every fall reviews annual reports—Part 1 for current year and Part 2 from previous year—and provides timely feedback to departments.
- Every other fall reviews the biennial assessment reports.
- Reviews will be based on criteria provided in committee bylaws.

**CLAS ASSESSMENT COMMITTEE**

College Biennial Assessment Report
- College office submits a report to the provost that is an overview of the assessment work done across CLS departments/programs.

**PROVOST’S OFFICE**

- Informs accreditation reporting to Higher Learning Commission.