SAH College Committee
Minutes for 11/5/04

Present: Kenny Hunt, Mike Jackson, Andy Matchett, Adrienne Loh, Marc Rott, Dan Sutherland, Bob Wingate
Absent: Jen Miskowski (excused), Kim Harbst (excused)

1. Minutes were unanimously approved.

2. Announcements:
   (a) Rott checked on the status of the GIS proposal from Geography that was mentioned by Wingate at the last meeting. Associate Dean Palmer-Mclean indicated that it is in the pipeline, and that she will communicate with the Geography department chair and with Dr. Wingate to inform them of the status.
   (b) Rott talked with Dean Palmer-McLean about the assessment rubric and the College Committee vote to provide qualitative rather than quantitative feedback on departmental assessment plans. She indicated that if this was the case they would appreciate feedback on the rubric.
   (c) Rott checked with the SAH General Education committee representatives on the status of the letter from CC on general education suggestions from Spring 04. Both representatives indicated that the letter was well-received, that SAH was the only college to provide such detailed feedback, and that in general there seemed to be no resistance to the proposal of a life science and physical science requirement. However, Faculty Senate recently voted to have the GEC move away from making changes to the GE program and instead assess the current courses.
   (d) SAH 307 will be bringing forward materials for consideration of the course for the GE program. Rott emphasized that (i) he would like the committee to vote on the course when it comes to CC without delay, and (ii) the course is to be discussed only in terms of inclusion in the GE program.
   (e) Jackson indicated that Physics will be bringing forward a complete catalog revision, so CC will be seeing GE courses from Physics soon.

3. Review of Departmental Assessment Plans. Rott suggested that comments be divided into two classes: positive attributes and suggestions for changes. Committee members representing departments under discussion will not participate in the review.

   The committee discussed the assessment plans for Chemistry, Biochemistry, and Biology (graduate studies). Rott will combine the comments into a draft document for review by committee members.

4. The next meeting is Friday, November 13 at 11:00.

5. Meeting adjourned, 11:55 am.

Respectfully submitted,
Adrienne Loh

Minutes approved 11/8/04