EXECUTIVE COMMITTEE REVIEW MEETING / SEPTEMBER 4, 2014

MEETING START TIME: 1:30 p.m.
MEETING END TIME: 3:00 p.m.

PRESENT:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Office</th>
<th>Consultant</th>
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<tbody>
<tr>
<td>Beth Alderman</td>
<td>Division of Facilities Development</td>
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<tr>
<td>Maura Donnelly</td>
<td>UW-System Administration</td>
<td>Mike Adler</td>
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<td>Bob Hetzel</td>
<td>UW-La Crosse</td>
<td>Tim Tracey</td>
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<td>Heidi Maupherson</td>
<td>UW-La Crosse</td>
<td>David Johnson</td>
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<td>Doug Pearson</td>
<td>UW-La Crosse</td>
<td>Jeff Kocinski</td>
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<td>Bruce Riley</td>
<td>UW-La Crosse</td>
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<td>Bob Hoar</td>
<td>UW-La Crosse</td>
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NOTES:

1. Due to the availability of some of the key members, a meeting was held with the Executive Committee to update them on the information being presented during Program Verification Meeting No. 3.

2. Program Verification Update:
   a. The information collected thus far from the departments has resulted in a 8,895 ASF increase from the program outlined in the 2011 Pre-Design Study. The increase is generally focused around teaching laboratories and offices.
   b. UW-La Crosse has requested that the field equipment storage be removed from the program. These items will be stored in a separate storage facility.
   c. Future office projections outlined in the 2011 Pre-Design Study have already been fulfilled in most departments. Additional office space required.
   d. Design to explore ways of creating touch-down space near the labs through the use of widened corridors, niches, etc.
   e. Departmental storage and support space to be combined when possible.
   f. Projected laboratory room utilization shows a number of spaces below 20 weekly room hours. Maura Donnelly asked if these spaces could be combined?
   g. Projected laboratory room utilization shows a number of spaces over 30 weekly room hours. Bruce Riley noted that the anatomy lab in Mitchell Hall will be closed upon completion of the new science building.
   h. Departments have agreed to thematic organization of teaching and research labs.
   i. Microbiology would prefer enclosed, individual labs. SmithGroupJJR doesn’t believe all the Microbiology labs need to be isolated. Maura Donnelly agreed.

3. Project Cost Update:
   a. The design team has conducted a thorough cost analysis based on the Pre-Design program and the current program. The analysis shows that the cost/sf for Phase 1 may need to be raised from $350 to $375.
   b. Maura Donnelly noted the following:
      - Pre-Design Study took into account the west office wing remaining open and the need to maintain utilities.
• Phase 2 would occur in the 2019/21 biennium. The RFP budget does not account for this schedule.
• Merging spaces or changing utilization are options to be explored.
• The project budget for Phase 1 is set while the budget for Phase 2 is not.

c. Beth Alderman noted the following:
   • The rate of escalation has increased over the past few years.
   • Accelerating the schedule by one semester won’t help the cost.

d. Tim Tracey noted that the cost analysis is based on programming models only, not specific design solutions.

e. David Johnson noted the following:
   • The laboratories associated with Phase 1 need to be primary focus.
   • Should alternative office models be considered? Maura Donnelly advised that since the offices are part of Phase 2 that this could be an item to deal with later. Maura added that the last option is to defer space from Phase 1 to Phase 2.
   • Utilization models will be presented to the departments.

4. Project Schedule Update:
   a. Executive Committee Meeting to be scheduled for the week of September 22\textsuperscript{nd}.
   b. Program Verification Meeting No. 4 scheduled for October 1\textsuperscript{st} and 2\textsuperscript{nd}.

Meeting Notes by: River Architects and SmithGroupJJR

This constitutes our understanding of the issues presented. Contact River Architects, Inc. via phone at (608) 785-2217, or e-mail m.adler@river-architects.com if there are any discrepancies.