Summer Mentoring, Adventures and Reading Together (SMART) 2014

JOB DESCRIPTION: TUTOR/MENTOR

ABOUT SMART: Assist youth, especially bilingual (ELL) students, improve their reading comprehension skills, as well as written and oral language skills, and stimulate motivation toward college preparatory course work. Participants will be introduced to the local public library system, and read material chosen by the student in conjunction with staff.

Reading and language arts options may include reading a chapter book, nonfiction material including newspaper, magazine or internet stories, and participating in interpersonal dialogue and journaling. Enrichment activities may include swimming, challenging a climbing wall and visiting local sites of interest; and will provide the raw material for journaling and sharing personal reactions with staff and peers. Activities may also include read aloud, vocabulary challenges, book critiques, drama presentations, literature circles, career exploration and one-on-one work with college student mentors.

This program is designed for middle school and elementary school students although we have served motivated high school students as well. We are anticipating serving local Hmong, African American and Spanish-speaking students.

PROGRAMMING DATES: June 11-July 10, 2014
Mondays and Wednesdays, 12:00noon – 6:00pm in Wilton, WI (travel time included and provided)
Tuesdays and Thursdays, 1:00pm – 5:00pm in La Crosse, WI (meeting at the La Crosse public library)

Staff is guaranteed 22 hours of work each week at $8.00/hr.

RESPONSIBILITIES:
- Attend all training, program reading and enrichment activities, and evaluations sessions
- Provide motivation and enthusiasm to tutees through leadership role modeling
- Assist tutee with individual and group language arts activities
- Collaborate with other staff in planning and coordinating enrichment activities
- Establish goals for yourself and tutee
- Evaluate tutee progress
- Keep project coordinator informed of significant events, developments, and problems of tutees
- Other related-duties as determined by Site Supervisor

ADDITIONAL EXPECTATIONS:
- Assist PreCollege staff with discipline and supervision of individual students or groups of students consistent with program rules and guidelines
- Communicate with Pre-College staff any anticipated absences in a timely, and professional manner
- Be proactive (see, and then do, what needs to be done), and a leader and role model regarding all activities during programming
- No cell phones or other electronics and school work during programming hours

Application deadline: March 28, 2014 by noon
Interviews will be held March 31-April 4. Decisions will be emailed to applicants on April 7 by 5 PM.

Apply Online

Questions can be directed to: Monica Yang, (608) 785-8225, myang@gmail.com