Situation: A student was at the tennis court when he/she tripped and cut his/her eye on the corner of the table.

Victim: Sit on the ground and have your hand covering the laceration above the eye. 

Witness: Run to the information counter and explain to a staff member that your friend is bleeding.

Checklist - (Verbalize words in parenthesis)

___ Grab the AED, first aid kit, radio and cell phone*

___ Check the scene (scene is safe)

___ Tell him/her you are first aid certified and want to help; obtain consent

___ Assist person to a seated position

___ Before dealing with blood, put on gloves*

___ Apply pressure with a clean gauze pad*

___ Continue applying additional dressings (white elastic tape) as needed until cut stops bleeding*

___ Monitor for signs of shock**

___ Fill out an injury report*

___ Clean the area with appropriate solution *

___ Place all saturated materials into biohazard bag and place bag in biohazard container; place all other materials (bandaids, gauze) into a garbage can

Other

• Check for knowledge of building address and appropriate phone number
• Does staff member have CPR pocket mask clipped on?

**Symptoms of shock: confusion, altered level of consciousness, pale or ashen, cool, moist skin, rapid breathing, excessive thirst, nausea or vomiting

<table>
<thead>
<tr>
<th>Location</th>
<th>Phone Number</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>REC</td>
<td>608-785-5225</td>
<td>1601 Badger St</td>
</tr>
<tr>
<td>Mitchell Hall</td>
<td>608-785-8696</td>
<td>1820 Pine St</td>
</tr>
</tbody>
</table>

Comments

☐ Met Requirements ☐ Did not meet requirements  ____ (1-2 week re-testing)

Signature of Facilitator: _____________________ Signature of Reviewee: _________________________