Room Sign Up 2016-2017
Frequently Asked Questions

When can I sign up for housing for next year?
The online application process will begin at Noon on Monday, February 8 and end at Noon on Wednesday February 17. All students who complete their housing application by the deadline will be guaranteed housing for the 2016-2017 academic year.

For Returning Students: The exact day/time you complete your application will NOT impact your selection. Someone who completes their application on February 8 will not necessarily be able to select their room before someone who completes their application on February 17.

IF YOU ARE NOT SURE if you plan to return to campus housing, complete the application. Late applications will not be accepted. See below for information on cancelling your contract if necessary.

IMPORTANT: Applications will NOT be accepted after Noon on Wednesday, February 17.

How do I sign up for housing for next year?
1. Go to WINGS (wings.uwlax.edu) and log in using your net ID and password.
2. Select the “UW-La Crosse” dropdown menu at the top left of the screen.
3. Select the “Residence Life” dropdown menu at the top left of the screen.
4. Select the “Housing Application” link.
5. At the new screen, select the “Housing Application” link.
   - Note: Your browser may prevent you from opening the link. Please make sure to allow the pop-up.
6. Follow the instructions to apply

What do I need to pay for when I complete my application?
You will need to pay a $75 deposit before completing your application. This deposit is fully refundable up to May 1, if you decide to cancel your housing application for 2016-2017. If you cancel your contract between May 1 and June 1, you will receive a $50 refund. If you are unable to pay the $75 deposit at the time of application, please contact Dr. Nick Nicklaus, Director of Residence Life (nnicklaus@uwlax.edu).

How much will the housing rates be?

Note: Due to the heavy demand for housing, for the past several years all double rooms in Eagle Hall had been converted to house three people. As a result, those living in Eagle have had a reduction in their room rate. Be advised that the Office of Residence Life will continue to place 3 people per double room based on demand. However, once the demand has been depleted and there are less than three people per room, the higher room rate will be applied to the students remaining in the room. See our website for more information.

When do I select my meal plan?
You will select your meal plan when completing your application. More information about meal plan options can be found here: https://www.uwlax.edu/University-Centers/Meal-plans/
All on campus residents must have a meal plan, including Reuter residents. You can change your meal plan selection on your application until April 14. If you need to change your option after April 14, contact the UWL Card Office (uwlcardoffice@uwlax.edu).
What if I need to change something on my application?
Your application can be edited at any time before April 14. You can make the following edits by going back into the application:

- Specific Profile information
- Hall Preferences
- Roommate Preferences
- Interest in a Living Learning Community
- Interest in Gender Inclusive Housing
- Meal Plan Choice

After April 14, the application will be inaccessible and your profile/selections will remain as is.

Do I need to select (a) roommate(s)?
No. You do not need to select a roommate if you’d like to live in Angell, Hutchison, Drake, Sanford, or Wentz. However, when you select your room, we encourage you to see if there are spaces available in a room where another individual has selected only 1 space. If we need to “force consolidate” rooms, we may ask you to move to a room where there is a single vacancy to allow for pairs or triples to sign up together.

What if I do not know who to live with, but I’d like to find someone?
You have the ability to search for roommates using the housing application! There are a few profile items that may limit your search. As you search, you will be presented with others who share some similarities with your profile (sleep time, social life, etc.) as you selected when completing your application.

There are two items that will limit your search.
1. If you are accepted into an LLC you will only see others accepted to the same LLC as roommate options.
2. If you selected that you are interested in Gender Inclusive Housing, you will only see others who selected interest in Gender Inclusive Housing as roommate options.

Follow these steps to search for roommates:
1. Create a roommate group (step 11 on the application)
2. Go to the next page and select “Search by details”
3. Enter any details you’d like to use for your search criteria
4. Possible roommate matches will pop up and you can communicate with them.
5. Once you decide on a roommate or a roommate group, you will all need to join one group. If you join another person’s group, you can delete the group you created in order to perform a roommate search.

If you’d like to live in Eagle or Reuter, you can also attend the social events!
Eagle Social – March 7, 4:30-6:30pm, Eagle Hall Multipurpose Room (Basement)
Reuter Social – March 21, 6:00-8:00pm, Reuter Hall Conference Room

You can connect with others interested in the same living space at these socials. The socials are a great opportunity to add to your group as well. For example, if you already have a group of three, you can find another group of three to create your group of six you’ll need to sign up for Eagle. Once you find a roommate group, you’ll need to go back to the application to indicate your roommate preferences. You will need to designate a Group Leader who will need to verify the full group.
How do I indicate my roommate(s) of choice?
When you complete your housing application (or after), you will join a “Roommate Group.” The Roommate Group may vary in number.
- 2 in a Roommate Group – Can sign up for a standard double room in Angell, Drake, Hutchison, Sanford, or Wentz.
- 3 in a Roommate Group – Can sign up for a standard triple room in Angell, Drake, or Hutchison
- 4 in a Roommate Group – Can sign up for an apartment in Reuter
- 6 in a Roommate Group – Can sign up for a suite in Eagle
Your Roommate Group will need to designate a “Roommate Group Leader.” The Group Leader must verify the full group prior to selecting your room/suite/apartment. This is further explained in the application itself.

Who should be the Roommate Group Leader?
The Roommate Group Leader will be the person to literally select the living space at the designated date and time (see below for date and time details.) This person should be attentive to details and instructions. Once you know which space you’d like to select, you should also be sure your Roommate Group Leader is available at the date and time you are able to select the space.

I’d like to just return to my same room. Can I?
If you currently live in Angell, Hutchison, Drake, Wentz, or Sanford, you can return to your current room next year. When you complete your application, simply indicate that you’d like to return to your same room. You will be automatically placed in that space on March 25. You will receive an email confirming your room reservation.

If you have a roommate selected, that roommate will be pulled into your current room and placed on the same date. If you and your current roommate both indicate that you’d like to return to your current room but would no longer like each other as roommates, the system will not place you. In order to avoid this issue, be sure to honestly discuss your intentions with your current roommate. If an agreement cannot be reached you are encouraged to speak with your RA for assistance in resolving the conflict.

IMPORTANT: If you originally plan to return to your current room and select that on your application, you cannot change that preference in your application. If you change your mind, you must contact Residence Life (housing@uwax.edu) at least 24 hours prior to signing up for a different space to make the change.

Students currently living in Eagle or Reuter Hall CANNOT select to return to their same room.

What if I want to return to my current hall, but in a different room?
You can! The sign up dates and times allow for those who currently live in a building to have priority to return to the building. Just one member of your group needs to be a current resident of the building to have that priority. See specific dates and times in the timeline below.

Example:
Roommate Group A: One current Sanford resident and one current Wentz resident
Roommate Group B: Two current Angell residents
Group A would have priority to sign up for a Wentz Hall room over Group B.
What do I have to do to get into Eagle Hall?
Please know that last year’s data tells us that over 625 returning students are interested in living in Eagle Hall next year. There are less than 450 spaces available for returning students. If Eagle is your first preference, you should also have a backup plan.

If you list Eagle Hall as your first preference, you will receive specific instructions for that sign up process via email.

All rooms in Eagle Hall will be for 3 people again next year. Only groups of 6 will be able to select a suite in Eagle Hall. See the timeline listed below for detailed information on the dates and times of selection. Priority Selection will be:
First Selection – A group of 6 with at least 1 current Eagle resident and at least 1 International Student
Second Selection – A group of 6 with at least 1 current Eagle Resident
Third Selection – A group of 6 with at least 1 International Student
Fourth Selection – Any group of 6

If you are accepted into an LLC (see below), you will be placed in that community. You do not need to select your room. But you do need to make sure you’ve indicated your roommate preference(s) and they have also been accepted into the LLC.

What if our group of 6 signs up for Eagle and one of my roommates leaves mid year?
Due to the heavy demand for housing, for the past several years all double rooms in the two Eagle Halls had been converted to house three people. As a result, those living in Eagle have had a reduction in their room rate.

Be advised that the Office of Residence Life will continue to place 3 people per double room based on demand. However, once the demand has been depleted and there are less than three people per room, the higher room rate will be applied to the students remaining in the room.

For example....using 2015-16 room rates, the rate for Eagle was $4200 per year for a double room occupancy. But with three people in that room, the rate was reduced to $3900 per year. Should the room only have 2 people in it, the room rate was prorated back to the $4200 rate based on the date the room housed two students.

The same process will be applied for those living in a designed single in Eagle Halls which has been converted to a double.

How do I get into Reuter Hall?
Anyone indicating that they are interested in Reuter Hall on their application will receive more specific instructions via email. You are encouraged to have a group of 4 to sign up for Reuter Hall. Details about the date and time of apartment selection are listed on the timeline below. Priority selection will be:
First Selection – A group of 4 with at least current Reuter resident and at least 1 International Student
Second Selection – A group of 4 with at least 1 current Reuter resident
Third Selection – A group of 4 with at least 1 International Student
Fourth Selection – Any group of 4
Fifth Selection – Any individual or group of 2 or 3.

How do I select an International Student?
In order to find an International Student to be in your roommate group, you can attend the Eagle or Reuter Social (see timeline). You cannot select a new/incoming International Student if they have not yet completed an application.

What is Gender Inclusive Housing (GIH) and how do I sign up for it?
Gender Inclusive Housing (GIH) is ideal for students who wish to room with another student regardless of sex, gender identity, or gender expression. GIH is available in the following residence halls: Reuter Hall (apartment style residence...
hall); Eagle Gray and Eagle Maroon Residence Halls (suite style residence hall); and room #118 and #218 in Wentz Hall (traditional residence hall).

If you have other roommates already selected to live with you and they have selected GIH as a living option, form a roommate group. If you do not know who you wish to live with search in the application for others that also wish to be in GIH. Anyone who shows up in your search results have also indicated an interest in GIH. Keep in mind that you will need a group of 6 for Eagle, a group of 4 for Reuter, and a group of 2 for Wentz.

Roommate Groups looking for GIH will be placed. The Group Leader will need to confirm the roommates as part of the group, but will not need to select a room.

**What is an LLC? How do I apply to live there?**
For detailed descriptions, see our website.
http://www.uwlax.edu/ResLife/Living-Learning-Communities/
http://www.uwlax.edu/ResLife/Themed-Living-Communities/

You can apply to one of the following communities when completing your application:
- Global Village in Eagle Hall
- Social Justice House in Eagle Hall
- Outdoor Recreation in Eagle Hall
- Service Learning Community in Sanford Hall

You will be notified by February 22 if you accepted to the LLC.

You do NOT need a group of 6 for a Roommate Group in the LLCs, but you can have a group of 2-6. If you are accepted to the LLC, you’ll want to verify that your roommate(s) have also been accepted. If they did not apply when they originally submitted their application, they can do so by going back into their application. You and your roommate(s) will be placed in the LLC and notified of your room assignment via email.

If you are not accepted to the LLC, you can apply for a different LLC. You will need to contact Residence Life to do so (housing@uwlax.edu).

**Are there additional charges for any community?**
Some communities do have an additional fee associated with them. You can find out more information on our website:
http://www.uwlax.edu/ResLife/Room-Rates-and-Types/

**What if I did not get into my first choice but would like to be on a waitlist.**
If you would like to be on a waitlist for any building or community, you can sign up here. http://goo.gl/forms/DAk2gIYBSL
It is unlikely that we will be able to offer new assignments to those on the waitlist. But you are welcome to sign up. You will need to indicate if your first priority is keeping your current roommate(s) or your building preference. In many cases, you may need to decide which is more important

**What if I/we change our mind after we select our room?**
You can! As we go through the process, more spaces become available to you (see timeline for more information). You can select any space that is available to you. After April 7 any Roommate Group can select any available room on campus if it fits their size. There may be some shuffling, but we do not anticipate great changes. Any changes must be completed by April 14.

You can view available spaces by selecting the residence hall in the application.
What if I no longer want to live on campus next year? How do I cancel my contract?
You can cancel your housing contract by contacting Residence Life (housing@uw lax.edu). If you cancel by May 1 you will receive a full refund of your $75 deposit. Cancellations received between May 1 and June 1 will receive a $50 refund. No refund will be granted after June 1.

Timeline
All dates and times are tentative. If a change is made, it will be updated on our website.

Feb 8, Noon – Feb, 17 Noon  Complete Application, Pay $75 Deposit, Read Contract
Feb 18-22  LLC Application notification and suite/room placement
March 7, 4:30pm-6:30pm  Eagle Hall Roommate Social, Eagle Basement
March 8-10  Eagle Hall Sign Up
March 8, 5:00pm  Roommate Groups of 6 with at least one current Eagle Resident AND at least one International Student can select suite
March 8, 5:45pm  Roommate Groups of 6 with at least one current Eagle Resident can select suite
March 10, 5:00pm  Roommate Groups of 6 with no current Eagle residents but at least one International Student can select suite
March 10, 5:45pm  Any Roommate Groups of 6 can select suite
March 12-20  Spring Break
March 21, 6:00-8:00pm  Reuter Hall Roommate Social, Reuter Conference Room/Lobby
March 22-24  Reuter Hall Sign Up
March 22, 5:00pm  Roommate Groups of 4 with at least one current Reuter resident and at least one International Student can select apartments
March 22, 5:45pm  Roommate Groups of 4 with at least one current Reuter resident can select apartments
March 22, 6:30pm  Roommate Groups of 4 with no current Reuter residents but at least one International Student can select apartments
March 24, 5:00pm  Any Roommate Group of 4 can select apartments
March 24, 5:45pm  Any Roommate Group of 2 or 3 can select a part of an apartment
March 24, 6:30pm  Any individual can select a room in an apartment
March 25
Residents in Angell, Drake, Hutchison, Wentz, or Sanford who wish to stay in their current room are automatically placed in that room (with their roommate preference, if applicable)

April 5-7
Traditional Hall Selection (Angell, Drake, Hutchison, Sanford, Wentz)

  April 5, 5:00pm
  Drake, Sanford, Wentz Selection - Roommate Groups with at least one group member currently living in the building of choice can select room

  April 5, 5:45pm
  Drake Sanford, Wentz Selection – Any Roommate Group can select a room

  April 7, 5:00pm
  Angell, Hutchison Selection- Roommate Groups with at least one group member currently living in the building of choice can select room

  April 7, 5:45pm
  Angell, Hutchison Selection - Any Roommate Group can select a room

April 8 -14
Any available room/suite/apartment can be selected