AND BY-LAWS

INTERFRATERNITY COUNCIL OF University of Wisconsin-La Crosse

Mission

We, the Interfraternity Council of University of Wisconsin-La Crosse, set forth this Constitution and By-Laws in order to cause closer working relationships and coordination among the member fraternities and with the University of Wisconsin-La Crosse.

ARTICLE I – NAME

This organization shall be known as the Interfraternity Council (IFC) of The University of Wisconsin-La Crosse.

ARTICLE II – OBJECTIVES

The objectives of this organization shall be to:

1. Promote the interests of the University of Wisconsin-La Crosse.
2. Promote the interests of the member fraternities.
3. Promote the interests of college fraternities in general.
4. Promote mutual cooperation between the member fraternities and the University of Wisconsin-La Crosse.
5. Insure cooperation between the member fraternities.
6. Discuss questions of mutual interest and present to the member fraternities such recommendations as the Council deems appropriate.

ARTICLE III: SCOPE OF AUTHORITY

The Interfraternity Council’s scope of authority will include both administrative and legislative policies. The scope will also include the course of action taken by the Interfraternity Council. By virtue of authority vested in it by the constitution, the Council will have the authority to decide policy that is deemed necessary pertaining to the chapters represented by the Council. The Council has the authority to administer these policies and adjudicate these policies, except those that are of institutional policy. They may do this by means determined by the Council and administer the appropriate action of these policies. Authority for the Interfraternity Council is derived through recognition by the University of Wisconsin – La Crosse Student Association.
ARTICLE IV – MEMBERSHIP

Section I. Fraternity Representation
A. Membership includes any social fraternity at the University of Wisconsin-La Crosse that is affiliated with a national umbrella organization and is recognized as a student organization by the University of Wisconsin-La Crosse.
B. Each member fraternity shall be entitled to one vote.
C. Each member fraternity shall be represented by one delegate with voting privileges and one membership committee member, each of which being chosen by the member fraternity. The individuals cannot be an officer of the IFC.
D. All regular IFC meetings are open meetings. Although only one delegate is permitted, member fraternities are highly encouraged to send more than one member of their fraternity to IFC meetings. This would allow for a more varied discussion, a larger sharing of ideas, and a more successful IFC.

Section II. Warning, Probation, and Suspension
A. Membership in the IFC is at all times a privilege, which may be withdrawn for good cause as determined by the Membership Committee of the IFC in accordance with these Constitution and By-Laws.
B. Warnings are to be determined by the Membership Committee and issued by the President of IFC. If a fraternity is given a warning said fraternity loses no rights or privileges.
C. Probation is to be determined by the Membership Committee and issued by the President of IFC. If a fraternity is put on probation said fraternity loses the right to have one of their members be a Fraternity Man of the Month and are unable to attain an All Greek Award. These lost rights are unattainable while on probation. Probation time can be compounded.
D. Suspension is to be determined by the Membership Committee and issued by the President of IFC. A suspended fraternity loses all privileges of membership including but not limited to the privilege of participating in the IFC executive office. A suspended fraternity’s national headquarters will be notified as soon as possible following the finalization of the decision to suspend. A suspended fraternity retains the privilege of participating in IFC sponsored leadership workshops and community service projects. A suspended fraternity must continue to fulfill the obligations of membership including paying dues, submitting rosters, attending meetings, and complying with all IFC and University policies.
E. Rights of member fraternities under threat of warning, probation, or suspension:
   1. Any member fraternity under threat of warning, probation, or suspension must be notified of such prior to the meeting of the applicable vote, and has the right to be present at said meeting.
   2. Any member fraternity under threat of warning, probation, or suspension has the right to present their defense to the Membership Committee prior to the applicable vote.

Section IX. Expansion
The following procedures shall be followed to grant Council membership to a new organization:

A. Eligibility of Membership: Membership in the IFC is open only to national or international North American Interfraternity Council (NIC) affiliated social male fraternities.

B. Expansion Limitation: No more than one fraternity shall exist as colony status at any given time.

C. Expansion Committee: Determining the need for expansion and colonization rests with UW – La Crosse and the Greek system. The Expansion Committee shall be composed of:

   a. Student Activities Coordinator
   b. The Advisor(s) to the Interfraternity Council
   c. The President of the Interfraternity Council
   d. Two representatives of the Interfraternity Council
   e. One Executive Board representative from each IFC member fraternity
   f. Two representatives of the interest group or existing local chapter seeking national affiliation (if applicable)
   g. Faculty Advisor to this group (if applicable) as ex-officio member
   h. Two current faculty/staff advisors and/or two faculty/staff members

ARTICLE V -- DELEGATES

Section I. Delegate Requirements
The delegate body shall be composed of one member from each IFC member fraternity. This member is to be selected through the appointment/election process of each IFC member fraternity.

A. Delegate Qualifications
   1. Have a GPA above a 2.75.
   2. Be an active member within an IFC member fraternity.
   3. Know and understand this IFC Constitution and By-Laws.

Section III. Delegate Responsibilities
A. Be able to attend the weekly Monday 6:00pm IFC meetings. If unable to attend, the member fraternity is responsible for sending an alternate delegate.

B. Be the voice of the chapter.
   a. Provide a chapter report, including chapter issues, to the IFC meeting.
   b. Bring information back to the member fraternity chapter meetings.
      i. If a vote is required, the delegate must know the stance of his member fraternity and return to the following IFC meeting with this information.
      ii. If a delegate fails to determine the stance of his member fraternity, he must abstain from the applicable vote during the IFC meeting.
c. Nominate one Fraternity Man of the Month from the delegate’s member fraternity through the appropriate nomination process.

d. Submit member fraternity’s chapter calendar to the President by the second to last IFC meeting of the semester at the latest.

e. Email the Director of Recruitment and Public Relations any open recruitment event the delegates member fraternity would like publicized by 6:00pm Sunday evenings.

C. Vote on behalf of the delegate’s member fraternity.

Section IV. Delegate Term
A delegate term shall begin the day after the conclusion of the fall semester, as dictated by the calendar of the University of Wisconsin-La Crosse. Their term shall conclude the last day of the fall semester in the following year.

ARTICLE VII – ELECTIONS

Section I. Qualifications for Office
A. President:
   a. Attend all, sans pre-excused, IFC meetings in fall semester leading up to elections.
   b. Be an active member within an IFC member fraternity.
   c. Have a GPA above a 3.0.
   d. Know and understand this IFC Constitution and By-Laws.
   e. Be able to attend the weekly Monday 6:00pm IFC meetings.

B. Vice President, Director of Recruitment and Public Relations, Treasurer/Secretary, Director of Activities & Philanthropy, Director of Scholarship & and Education, and Sergeant-at-Arms:
   a. Attend at least one IFC meeting in the fall semester leading up to elections.
   b. Be an active member within an IFC member fraternity.
   c. Know and understand this IFC Constitution and By-Laws.
   d. Have a GPA above a 3.0.
   e. Be able to attend the weekly Monday 6:00pm IFC meetings.

Section II. Nominations
Nominations shall be placed on the agenda on the second IFC meeting of November. During this time any member of the IFC member fraternities may be nominated if they meet the criteria outlined in Article VII, Section I. The order of nominations shall be as follows: President, Vice President, Director of Recruitment and Public Relations, Secretary/Treasurer, Director of Activities & Philanthropy, Director of Scholarship & Education, and Sergeant-at-Arms. Nominations are to be announced by each chapter’s delegates. All nominations require a “second” in order to be placed on the ballot. The nominee must be in attendance to accept their nomination. At the conclusion of the second IFC meeting of November, the nomination process will be duly closed.
Section III. Elections
Elections shall be placed on the agenda on the third IFC meeting of November. The order of elections shall be as follows: President, Vice President, Director of Recruitment and Public Relations, Secretary/Treasurer, Director of Activities & Philanthropy, Director of Scholarship & Education, and Sergeant-at-Arms. Prior to delegates voting on each position, candidates nominated for the position will be granted up to five (5) minutes to address their qualifications for their respective position. This can be followed by a brief question-and-answer session led by the delegates. After all candidates for each respective position have given their speeches voting will commence.

Section IV. Voting Process
A. The elections shall be conducted by the delegates via secret ballot.
B. Officers shall be elected by majority vote. There will be a run-off election between the top two candidates if no candidate receives a majority vote. The President has the power to break a tie.

Section VI. Officer Term
A newly elected officer term shall begin the day after the conclusion of the fall semester, as dictated by the calendar of the University of Wisconsin-La Crosse. His term shall conclude the last day of the fall semester in the following year.

Section VII. Special Elections
Special Elections shall take place in the case of a vacancy in an IFC officer position. The meeting immediately following knowledge of a vacated position, delegates will be informed to alert their chapters and bring nominations to the next meeting. Nominations and elections will then occur in two consecutive meetings following the process outlined in Article VII, Sections II, III, IV, and V. This officer will complete the remainder of the term from the vacated officer’s position.

ARTICLE VIII – MEETINGS

Section I. Meeting Date and Time
Weekly business meetings of the Council shall be held on Mondays at 6:00pm.

Section II. Special Meetings
Special meetings may be called by the President of the Council at any time, and must be called by the President at the request of any two member fraternities. The President must give 24 hour notice of this meeting to all applicable parties.

Section III. Meeting Notification
Notification of the regularly scheduled meetings shall be done by the IFC President prior to the beginning of the upcoming semester utilizing
communication addressed to the president of each member fraternity.

**ARTICLE IX: COMMITTEES**

**Section I. Committee Chairs**
The President or Vice President shall appoint, at their discretion, the chairman of any committee necessary to perform the functions of IFC.

**Section II. Committee Member Removal** The Membership Committee may remove any committee chairman or any committee member, who, in their opinion, is not satisfactorily doing the duties for which he has been appointed. This process is outlined in Article X, Section II, §6.

**Section III: Committee Report**
The chairman of each committee shall submit a report to the IFC at each weekly IFC meeting.

**ARTICLE X – MEMBERSHIP COMMITTEE**

**Section I. Qualifications for Committee**
1. Be an active member for at least one academic year within this IFC member fraternity.
2. Attend at least one IFC meeting in the fall semester leading up to appointment.
3. Have a GPA above a 2.75 GPA.
4. Cannot be a delegate or IFC officer.
5. Be able to attend the weekly Monday 6:00pm IFC meetings.

**Section II. List of Infractions Requiring Membership Council Action**
The Membership Council shall take action in instances including but not limited to:
A. IFC nonattendance as dictated in the By-Laws of the IFC of University of Wisconsin-La Crosse Article III, Section II.
B. All-Greek event nonattendance as dictated in the By-Laws of the IFC of University of Wisconsin-La Crosse Article X, Section I & II.
C. Failure to pay dues by due date as dictated in the Constitution of the IFC of University of Wisconsin-La Crosse Article V, Section III, §4.
D. Failure to meet GPA requirements as dictated in the By-Laws of the IFC of University of Wisconsin-La Crosse Article V, Section II & III.
E. Creation of a women’s auxiliary group as dictated in the By-Laws of the IFC of University of Wisconsin-La Crosse Article V, Section V.
F. The perpetuation of a new member program for longer than eight (8) weeks as dictated in the By-Laws of the IFC of University of Wisconsin-La Crosse Article V, Section IV.
G. Failure to have risk management policies that address alcohol use, fire safety, hazing, and sexual assault/abuse as dictated in the By-Laws of the IFC of
University of Wisconsin-La Crosse Article V, Section VI.

H. Failure to be alcohol-free at all rush/recruitment activities including formal, informal, and summer break recruitment activities as dictated in the By-Laws of the IFC of University of Wisconsin-La Crosse Article V, Section VII.

I. Failure to have alcohol-free new member programs as dictated in the By-Laws of the IFC of University of Wisconsin-La Crosse Article V, Section VIII.

J. Failure to adhere to article VII of this Constitution regarding hazing.

K. Participation in fraternity-sponsored underage drinking events.

L. Participation in fraternity-sponsored illicit drug use.

M. Participation in significant inter-fraternal disputes brought forth to the IFC President.

Section II. Responsibilities of Committee

A. Know and understand this IFC Constitution and By-Laws.

B. Be able to attend the weekly Monday 6:00pm IFC meetings.
   a. If unable to attend, the member fraternity is responsible for sending an alternate delegate.

C. Issue notices of warning to the IFC President, to be disseminated to IFC member fraternities, in instances including but not limited to:
   a. All instances laid out in Article X Section II of this IFC Constitution.

D. Issue notices of probation to the IFC President, to be disseminated to IFC member fraternities, in instances including but not limited to:
   a. All instances laid out in Article X Section II of this IFC Constitution.

E. Issue notices of immediate suspension to the IFC President, to be disseminated to IFC member fraternities, in instances including but not limited to:
   a. All instances laid out in Article X Section II subsections H through M.

F. Assess fines of no more than one hundred dollars ($100). The money collected from fines will be used for IFC education purposes.
   a. Fines can be assessed along with a warning or probation or suspension in instances including but not limited to:
      i. All instances laid out in Article X Section II subsections H through M.
   b. Fine values will be determined by the Membership Council based on the severity of the infraction.
   c. Any fraternity under threat of fines must be notified of such prior to the meeting of the applicable vote, and has the right to be present at said meeting.
   d. Any fraternity under threat of fines has the right to present their defense to the Membership Committee prior to the vote.

G. At the conclusion of a Membership Committee decision, the Membership Committee is responsible for recording the decision in detail and giving the record to the Sergeant-at-Arms and the Fraternity/Sorority Life Student Advisor(s) for safekeeping. Records can then be referenced as a stare decisis.

H. Removal of any committee chairman or committee member, appointed by the
President of Vice-President, who in the opinion of the Membership Committee is not satisfactorily performing the duties for which the committee person has been appointed.

a. Removal of a committee person will occur after a simple majority vote by the Membership Committee after showing due cause.

b. Any committee person under threat of removal must be notified of such prior to the meeting of the applicable vote, and has the right to be present at said meeting.

c. Any committee person under threat of removal has the right to present their defense to the Membership Committee prior to the removal vote.

I. Removal of any IFC officer who in the opinion of the Membership Committee is not satisfactorily performing the duties for which the officer has been elected.

a. Removal of an officer will occur after a ⅔ majority vote by the Membership Committee.

b. Any officer under threat of removal must be notified of such prior to the meeting of the applicable vote, and has the right to be present at said meeting.

c. Any officer under threat of removal has the right to present their defense to the Membership Committee prior to the removal vote.

Section III. Membership Committee Composition
The Membership Committee shall be composed of one member from each IFC member fraternity chaired by the IFC Sergeant-at-Arms. This member is to be selected through the appointment/election process of each IFC member fraternity.

Section IV. Membership Committee Terms
Newly elected Committee member terms shall begin the day after the conclusion of the fall semester, as dictated by the calendar of the University of Wisconsin-La Crosse. Their term shall conclude the last day of the fall semester in the following year.

Section V. Situations Requiring Membership Committee
The Membership Committee shall be called to order by the Sergeant-at-Arms under the circumstances of any violation of this Constitution or By-Laws, including but not limited to Article X, Section II, §2, §3, §4, & §5.

Section VI. Sanction Duration
The Membership Committee is to determine the duration of time a member fraternity is placed on warning or probation or suspension based upon the severity of the infraction.

Section VII. Appeals
The Membership Committee’s decision is subject to appeal by an Appeal Committee if requested and approved by a majority of delegates (Approval
Committee). The Appeal Committee is composed of the Fraternity and Sorority Life Office Staff and fraternity IFC member presidents. An appeal may be approved with a ⅔ vote of this Appeal Committee.

ARTICLE XI -- FINANCES

Section I. Budget
The budget shall be established by the Treasurer/Secretary of the IFC on the second to last IFC meeting of the semester. A budget may only be created from itemized budget forms submitted by IFC officers to the Treasurer/Secretary prior to the second to last IFC meeting of the semester.

A. Upon all itemized budgets being collected, they will be added together to create a full sum budget.
   a. This full sum budget shall be divided by the number of active men in all IFC member fraternities.
   i. The percentage of the budget paid per member fraternity will be based upon the number of active members associated with each member fraternity.

B. Each member fraternity will also pay in addition to the itemized budget $35 to be put into savings for this IFC.
   a. This money will be utilized for programing including but not limited to education, guest speakers, and retreats.

C. Voting for approval of this budget will be accomplished at the last IFC meeting of the semester.
   a. Voting shall be approved by a majority vote of the delegates.

Section II. Dues
Dues from the approved budget will be collected by the third meeting of the next semester.

A. Delegates are responsible for getting the dues to the Treasurer/Secretary by this meeting.
   a. If dues are not submitted by the third meeting of the semester, the IFC member fraternity shall be assessed a $10 late fee per IFC meeting until the dues are submitted.

Section III. Reimbursements and Payments
Anytime this IFC needs to distribute money, financial forms must be signed by both the Treasurer/Secretary and the Fraternity Advisor.

Section IV. Fundraising
A minimum of one fundraising event per year will be held, with profits going toward IFC savings and future programming.

ARTICLE XII: STATEMENT OF POSITION ON HAZING AND PRE-INITIATION ACTIVITIES
Section I. Policies
All member chapters will adhere to the following:

1. The revised University of Wisconsin-La Crosse Anti-Hazing Policy adopted in 2010 and
2. All local, state, and federal laws.
3. All applicable Fraternal National and International policies.

Section II. Resulting Action
If a member chapter is found to be in violation of aforementioned policy, any local, state, or federal law, or any applicable Fraternal or National and International policy, judicial actions will occur under the directive of the Membership Committee.

ARTICLE XIII – AMENDMENTS

Section I. This Constitution
This constitution was written by August Viegut and Michael Senk in the spring semester of 2014. The constitution was then voted on by the member fraternities Alpha Sigma Phi, Chi Phi, Delta Sigma Phi, Sigma Alpha Epsilon, and Sigma Tau Gamma and passed in a 5-0 vote on March 3rd, 2014.

Section II. Amending this Constitution
Any member may submit a proposal for amendment of this constitution. This Constitution may be amended by first launching an investigation by the Membership Committee headed by the Sergeant-at-Arms. In the Membership Committee the proposed amendment will be formulated and written. The proposed amendment must be submitted in writing to the Council and to the presidents of the member fraternities. A conclusion backed by a simple majority vote by the membership committee can allow the delegates to vote on the proposed amendment. The new amendment will then be proposed at the next business meeting of this IFC and a vote will follow the following week. A three-fourths vote of representatives of the member fraternities is necessary to pass the amendment.

BY-LAWS of the

INTERFRATERNITY COUNCIL OF The University of Wisconsin-La Crosse

ARTICLE I – QUORUM

A quorum is a simple majority of the member fraternities.

ARTICLE II – PLACE OF MEETING
The IFC President will designate and reserve the meeting location.
   A. The meeting location will be publicized at least one week before the first IFC meeting of the semester
   B. Any changes to the meeting location shall be communicated to the delegates and officers as soon as the changes occur.

**ARTICLE III – DUTIES OF THE MEMBER FRATERNITIES**

**Section I. Legislation Accountability**
   It shall be the duty of the member fraternities to uphold and abide by the Constitution, By-Laws, and rules and regulations of the IFC.

**Section II. Delegate Attendance**
   It shall be the duty of member fraternities to have a representative delegate present at every regular and every special meeting of the IFC.
   A. Attendance Clause - If a member of the IFC misses more than two (2) consecutive meetings the Membership Committee must be notified by the Treasurer/Secretary.

**Section III. Dues Accountability**
   It shall be the duty of member fraternities to pay their respective dues voted on and approved by this IFC by the third IFC meeting of the semester.

**ARTICLE IV – OFFICERS & DUTIES**

**Section I. List of Officers**
   The Elected Officers shall be a President, Vice President, Director of Recruitment & Public Relations, Treasurer/Secretary, Director of Activities & Philanthropy, Director of Scholarship & Education, and Sergeant-at-Arms.

**Sections II. Duties of Officers**
   A. President - The President shall:
      a. Preside at all IFC meetings.
      b. Promote, improve, and pursue the goals and objectives of IFC and its member fraternities.
      c. Has the right to appoint committee chairmen and members, and oversee said committees with the approval of IFC.
      d. Represent and be spokesman for IFC.
      e. Issue notices and agendas of meetings.
      f. Notify and enforce probation and suspension following the decision reached by the Membership Committee.
      g. Maintain the Council’s good standing with the University of Wisconsin-La Crosse and submit appropriate paperwork to the office of Student Activities and Centers.
h. Maintain and promote positive relations between IFC and other campus organizations.
i. Work with Panhellenic President to coordinate joint Greek activities
j. Assemble, organize, and maintain the events of IFC and its member fraternities on the UW-L Fraternity & Sorority Life calendar.

B. Vice President - The Vice President shall:
a. Attend all IFC Meetings.
b. Perform the duties of the President if the President is absent or unable to perform his duties.
c. Has the responsibility appoint committee chairmen and members, and oversee said committees with the approval of IFC.
d. Ensure throughout the semester that officers are meeting goals and expectations.
e. Being a resource to other officers.
f. Maintain the Fraternity Man of the Month publicity.

   i. Nomination forms are to be distributed via Google Forms. Voting occurs on the last IFC meeting of the month.
      1. Nominations are presented by the Vice President and reviewed by delegates who then vote and select the Fraternity Man of the Month. One submission per month per chapter.
   ii. Meets with winner of Fraternity Man of the Month to conduct a brief interview for information to be displayed on the publicity board and to take a picture.
      1. Post winner, picture, and brief information about winner in a clear and presentable manner by the 3rd of every month.

g. Work with Panhellenic Council to coordinate joint Greek activities.
h. Creates and maintains each term’s University of Wisconsin La Crosse IFC Facebook group.

C. Director of Recruitment & Public Relations – The Director of Recruitment & Public Relations shall:
a. Attend all IFC meetings.
b. Work toward increasing recruitment opportunities for all fraternity chapters on campus.
c. Schedule and ensure attendance at recruitment events for the benefit of all fraternity chapters.
d. Creating and maintaining a names list from recruitment events.
   i. Email all students on IFC names list about any open recruitment event. Email will only contain recruitment events submitted in
advance by a member fraternity’s delegate.

ii. Send out an email every Monday morning by 10:00am. Not applicable when there are no events to be publicized.

e. Organize and participate in all Campus Close-ups and other university sponsored involvement events.
   i. Have a general knowledge on all IFC member fraternities chapters goals and values to be able to unbiasedly present this at all Campus Close-ups.
   ii. Organize IFC delegate participation in all Campus Close-ups

f. Assist in all marketing and promotion of any and all Interfraternity Council event.

g. Write and submit publicity releases for all events to Campus Connection.

h. Write and submit publicity releases or articles (whichever applicable) for public interest columns in The Racquet and La Crosse Tribune for all large scale/campus wide IFC events.

i. Maintain the IFC campus email address.

j. Work with the appropriate Panhellenic officer to better achieve the above duties and goals they represent.

k. Manage all IFC social media accounts.

l. Plan Recruitment events for the next semester whilst establishing an itemized budget for each event.
   i. Present event schedule to delegates by at least the third to last IFC meeting of semester.
   ii. Submit itemized budget to Treasurer by at least the third to last IFC meeting of semester.

D. Treasurer/Secretary – The Treasurer/Secretary shall:

a. Attend all IFC meetings.

b. Maintain all bank accounts of IFC.
   i. Review account balances prior to each IFC meeting and have information included in each weeks agenda.

c. Disperse when authorized any money requested by IFC.

d. Collect dues by the third official meeting of the semester.

e. Assemble budget from all submitted events of officers and present budget to delegates by second to last IFC meeting of the semester.
   i. In final meeting of semester, conduct a vote on the proposed budget. Budget shall be approved by a majority vote.

f. Submit the books to the IFC Advisor and the Executive Board for an audit at the conclusion of his term.

g. Transition signer on account to incoming officers name following elections.

h. Keep an impartial record, known as minutes, of all proceedings of the IFC.
i. Call roll, and distribute minutes via MyOrgs no later than the Wednesday following the current meeting.
j. Determine quorums, as dictated in the By-Laws, at the direction of the President.
k. Maintain attendance records for IFC meetings.
   i. Alert the Sergeant-at-Arms if By-Laws of the IFC on the University of Wisconsin La Crosse Article III, Section 2 has been breached [Attendance Clause].
l. Carry on all correspondence for the IFC.
m. Take minutes for all formal judicial meetings, in particular Membership Committee meetings.

E. Director of Activities & Philanthropy – The Director of Activities & Philanthropy shall:
a. Attend all IFC meetings.
b. Coordinate all-Greek and/or IFC activities such as New Member Socials, guest speakers, and All Greek Socials.
   i. Coordinate with appropriate Panhellenic officer if appropriate.
c. Plan all IFC social and philanthropic events with the minimum requirement of one (1) IFC social & one (1) philanthropic event per semester.
d. Plan at least one (1) annual fundraising event for this IFC to participate in. This event will be different from the one (1) philanthropic event per semester.
e. Plan Activity events for the next semester whilst establishing an itemized budget for each event.
   i. Present event schedule to delegates by at least the third to last IFC meeting of semester.
   ii. Submit itemized budget to Treasurer by at least the third to last IFC meeting of semester.

F. Director of Scholarship & Education – Director of Scholarship & Education shall:
a. Attend all IFC meetings.
b. Coordinate scholarship activities with appropriate Panhellenic representative.
c. Gather updated information for accurate fraternity rosters.
d. Inform chapters of important academic dates and deadlines.
e. Work individually with scholarship chairs of chapters below all men’s average.
f. Conduct and execute a minimum of two Academic Roundtables per semester with member fraternity scholarship chairs.
   i. The purpose of an Academic Roundtable shall be to share
scholarship-related successes and failures, and suggest new program ideas/changes for the benefit of all fraternities.

ii. The Academic Roundtables shall be open to member sororities of the Panhellenic Council, pending the approval of the Panhellenic Council.

g. Create and maintain an updated All-Greek Class List with the respective Panhellenic officer by the third IFC meeting of the semester.
   i. All-Greek Class List will contain information collected from every Greek, including but not limited to name, major/minor, chapter designation, year, and current class enrollment for the relevant semester.

h. Plan and execute a semesterly Study-a-Thon event with the respective Panhellenic officer.
   i. The Study-a-Thon will be a campus-wide all-day study event hosted by Greek Life and promoting scholarly excellence.
   i. Collect and distribute information of campus academic services, i.e., tutors, writing lab, math lab, learning assistance, interest tests, career counseling, career workshops, and unique library resources.

j. Determine type of GAMMA programming for the year.

k. Determine type of diversity program for the year.

l. Be responsible for conducting Roundtable for Chapter Risk Management & Social Chairpersons once per semester.
   i. Delineate the expectations of a responsible Greek fraternity and how to achieve social excellence in a safe manner.

m. Review emergency procedure policies with chapter presidents once per semester.

n. Conduct a New Member Meeting and discuss risk management once per semester
   i. Coordinate with the new member social

o. Plan Scholarship events for the next semester whilst establishing an itemized budget for each event.
   i. Present event schedule to delegates by at least the third to last IFC meeting of semester.
   ii. Submit itemized budget to Treasurer by at least the third to last IFC meeting of semester.

G. Sergeant-at-Arms – the Sergeant-at-Arms shall:
   a. Attend all IFC meetings.
   c. Collect fines from fraternity members represented in the IFC as dictated by the Membership Committee
   d. Make sure meeting room is set up appropriately for each week and returned to order at the conclusion of the meeting.
   e. Enforce the rules set for the IFC meetings set forth in the By-Laws
f. Have the right to remove a disruptive member from a meeting after the first warning.
g. Chair the Membership Committee and be responsible for setting and attending all meetings.
   i. Manage previous records of Membership Committee decisions for future reference by Committee.

Section III. Officer Transition
Each outgoing officer must be responsible for holding a transition meeting with their incoming officer prior to the end of the outgoing officer’s term. This includes providing an updated transition binder including any and all information beneficial to the incoming officer.

Section IV. Agendas
Each officer must submit an agenda to the Treasurer/Secretary by the Friday prior to each Monday meeting. This agenda should include all foreseeable details to be discussed at the upcoming IFC meeting.

Section V. Facebook Group
All officers should be members of the University of Wisconsin-La Crosse’s IFC Facebook group.

Section VI. Absences
Any officer holding an elected or appointed position having two unexcused absences shall be removed from their position. The vacated position shall be refilled as applicable. An unexcused absence is defined as a failure to contact the President or Secretary twenty-four hours (24) prior to the start of any scheduled meeting concerning the nature of that individual’s absence.

Section VII. Officer Removal
The Membership Committee may remove any officer, who, in their opinion, is not satisfactorily doing the duties for which he has been appointed. This process is outlined in Article X, Section II, §9.

ARTICLE V – RULES OF ORDER
Robert’s Rules of Order shall be used to run all business meetings.

ARTICLE VI – MEMBER FRATERNITY POLICIES

Section I. New Member GPA Requirements
It is the responsibility of each member fraternity to ensure a newly initiated member’s college GPA to be both a minimum of 2.5 and be at or above the campus all-men’s average. If the new member is a first semester freshmen, the
member fraternity must check their high school transcripts and ensure their GPA is above a 2.3.

Section II. Member Fraternity GPA Requirements
Each member fraternity will maintain an annual cumulative GPA of both:
1. a minimum 2.5, and
2. at or above each campus all-men’s average

Section III. New Member Education Limit
Each member fraternity’s new member program will last no longer than eight (8) weeks.

Section IV. Women’s Auxiliaries
No member fraternity will have a women’s auxiliary group, such as “little sisters.”

Section V. Risk Management Policy Requirements
Each member fraternity will have risk management policies that address and educate on alcohol use, fire safety, hazing, and sexual assault/abuse.

Section VI. Recruitment Event Requirements
Each member fraternity will be alcohol free at all rush/recruitment activities including formal, informal, and summer break recruitment activities.

Section VII. New Member Program Requirements
Each member fraternity will have alcohol free new member programs.

ARTICLE VII – DISTRIBUTION OF CONSTITUTION and BY-LAWS

Section I. Constitution and By-Laws Availability
The IFC’s most current Constitution and By-Laws will be .pdf accessible to each member fraternities’ members (actives and new members) by November 1st of each year.

Section II. Individuals with Editing Access
The IFC President, Sergeant-at-Arms, and Fraternity/Sorority Life Advisor(s) will have access to an editable document of the most current Constitution and By-Laws.

ARTICLE VIII – MAJOR AND MINOR EVENTS

Section I. Major Events
A. A major event shall be determined by a majority vote of the IFC delegates. Any major event requires 75% of each individual fraternity’s members to be in attendance.
B. Voting to determine a major event shall be called by the IFC President.
C. A two (2) week notice shall be required on the IFC President in order to call for a major event.

Section II. Minor Events
A. A minor event shall be determined by a majority vote of the IFC delegates. Any minor event requires 50% of each individual fraternity’s members to be in attendance.
B. Voting to determine a minor event shall be called by the IFC President.
C. A two (2) week notice shall be required on the IFC President in order to call for a major event.

ARTICLE IX – AMENDMENTS

Section I. These Bylaws
These bylaws were written by August Viegut and Michael Senk in the spring semester of 2014. The bylaws were then voted on by the member fraternities Alpha Sigma Phi, Chi Phi, Delta Sigma Phi, Sigma Alpha Epsilon, and Sigma Tau Gamma and passed in a 5-0 vote on March 3rd, 2014.

Section II. Amending these Bylaws
Any member may submit a proposal for amendment of these bylaws. These bylaws may be amended by first launching an investigation by the Membership Committee headed by the Sergeant-at-Arms. In the Membership Committee the proposed amendment will be formulated and written. The proposed amendment must be submitted in writing to the Council and to the presidents of the member fraternities. A conclusion backed by a simple majority vote by the membership committee can allow the delegates to vote on the proposed amendment. The new amendment will then be proposed at the next business meeting of this IFC and a vote will follow the following week. A simple majority vote of representatives of the member fraternities is necessary to pass the amendment.