General ASC Meeting Minutes May 10, 2010

I. Call to order


II. Approval of Minutes

Sue Burton, 1st, Ryan Bronkema, 2nd. All in favor.

III. Visit from Chancellor Gow. The chancellor held a general discussion about the state budget and its impact on the campus. He welcomed questions and listened to various concerns of the council. For example:

- Job security
- Terry Wirkus expressed his concern that there are not any alternatives to collective bargaining. It seems to be the only choice.
- Chancellor Gow suggested that Kathleen Enz Finken visit the council at its next meeting in June.
- Chris Dodge asked if there was a “report card” for Growth, Quality and Access. Gow said that it is predicated on enrollments.
- Catherine asked him if the maintenance costs for the new academic building (Centennial Hall) have been taken into consideration and if we know what the impact of the expense will be.
- Parking. Will asked specifically about Emeriti parking. The new parking ramp.
- Wittich Hall
- Chris Dodge asked about the expense of keeping the stadium lights on during the evening when there are no events taking place. Gow said that it is actually very efficient. Students need to have access to the field.
- Sue Burton stressed that we must value the financial and humanitarian rewards that we gain from the community. Maintaining good community relations is necessary.

After Chancellor Gow’s visit the following was decided:
Ryan will send Joe Gow an e-mail asking him for more information about contracts. Emeriti parking, and Wittich Hall.

Will is going to e-mail Bob Hetzel about parking and the decision process.

Sue Barton suggested that we send Chancellor Gow a “thank you” via w-mail and that we ask for a follow-up discussion on certain topics that were discussed at this meeting.

IV. Committee Assignments
Terry went through each opening on each committee. He and the council members placed the names of new members in vacant positions.

ASC membership
Andrea Higgins has filled out a petition. There are 2 positions still open. Sue Burton declines. Will needs to think about it.

Discussion of officers for the council for next year
Catherine Kolkmeier will act as vice chair if one is still needed. Terry is willing to remain chair but prefers to co-chair. He will ask to find out if anyone is interested. Ryan Bronkema will continue to act as the Madison representative. Susan will continue as secretary.

V. Professional Development Grant Schedule
Jennifer Bell: All applicants for PD Grants were approved. Committee discussed the application process and decided to make minor changes such as language, the resume requirement, and the letter of reference requirement. There will be 3 application dates: October 1, February 1, and May 1. Grant money will be good for 12 months.

VI. Collective bargaining
No discussion

VII. Assistant Chancellor search
TW is aware that an offer has been made. We will know later this week.
The committee has the names of 2 nominees. They must be approved. (Matt Evanson and Timothy Walls)

VIII. Possible Grievance
Jennifer Wilson said that we should contact Carmen Wilson about this issue.

IX. New Computer for ASC Office
We need to find out if we can use Professional Development Grant funds for the purchase of a new computer. If this is not allowed, we need to find another funding source.

X. Other Items.
The Excellence Award winner has been decided. The announcement will come in the fall.

Fall 2010 PD Grants
1. Nathan Barnhart
2. Amy Cooper
3. Andrea Higgins
4. Keli Highland
5. Kate Oganowski
XI. Adjournment

We adjourned at 3:45. 1. Chris Dodge 2. Ryan Bronkema

Academic Staff Council Meeting Minutes
Monday, February 8, 2010, 1:30 p.m.
126 Wing Technology Center

Meeting called to order: 1:30 p.m.

Present: Anthony, Bell, Bronkema, Dodge, Hauber, Kolkmeier, Leahy, Sanchez, Sasaki, VanRoosenbeek, Wirkus.

Excused absence: Burton

1. Larry Sleznikow & Jim Jorstad asked the ASC to lend their support in an upcoming leadership conference. It was suggested that stories about leadership on campus be collected & a master list be kept to use for the conference.

2. Leahy requested the Jan. 11, 2010 minutes be changed to reflect she was not present at the meeting. Sasaki moved to change the minutes & Bronkema seconded. Minutes approved with changes.

3. Professional Development Grants
   a. The deadline for the Excellence Award nominations was set for March 10; paperwork should be submitted by April 9.
   b. The call for Professional Development Grant proposals will go out March 1 & will be due April 9.

4. Collective Bargaining update: Dodge & Wirkus attended the AFT Wisconsin organizing meetings Feb. 2 & 3 & gave an update. Regional & national representatives were here to organize. There was discussion on whether the ASC should meet informally to strategize about collective bargaining.

5. “Smart Furlough” bill: Kolkmeier said there was a bill being introduced that would allow staff to be furloughed only if there was a net savings to the state & that it was endorsed by the Faculty Senate in Madison.

6. Elections: need to determine upcoming vacancies for ASC & plans to solicit nominations for replacements & officers

7. Ad Hoc Calendar Committee nominations/request for changes: Sasaki suggested adding a line to the calendar for new international student orientation the week before new student orientation week.

8. Committee updates
   a. JP&B (Leahy): Pres. Riley’s Educational Attainment goal to increase graduation & enrollment; UW-L already has the GQ&A plan
   b. Pepsi Committee – Bronkema

9. Other items discussed
   a. Bob Hetzel plans to attend March 8 ASC meeting
   b. Collective bargaining meeting/agenda – Bronkema
c. Chancellor Gow plans to attend May 2 ASC meeting

Meeting adjourned 3:10 p.m.

Academic Staff Council Executive Committee Meeting Minutes
February 1, 2010, 1:30 p.m.
Wing 163

Present: Phyllis Anthony, Ryan Bronkema, Susan Hauber, Catherine Kolkmeier, Brenda Leahy, Diane Sasaki, Terry Wirkus

- Call to order: 1:35 p.m.
- Minutes approved

1. Assessment Coordinator Sessions: Dr. Patrick Barlow (Feb. 1) & Dr. Beth Janetski (Feb. 2); Dr. Daniel Petra (Feb. 3) cancelled
2. ACE visit April 6, 10:00-10:30: Dr. Ken Lee (ACE Fellow)
3. Hetzel cancelled Feb. 8 visit & rescheduled for March 8. Topics of discussion to include:
   a. Contracts: Is UW-L setting the standard or non-compliant? What should ASC ask for? Bronkema sent first request to Jennifer Wilson & a second will be sent mentioning we need a response for the March ASC meeting with Hetzel.
   b. Textbook Rental problems
   c. Furloughs
4. Excellence Award call for nominations: due March 10
5. Professional Grant money amount/proposal: Kolkmeier & Wirkus will check to see how much money is available & if it can be used for the White Privilege Conference and/or a leadership conference being proposed by Larry Sleznikow & James Jorstad.
6. Madison update: Bronkema; letter was sent about audit
7. Collective Bargaining organization:
   a. AFT here Tues., Feb. 9 & Wed., Feb. 10 at 4:00; Wirkus & Bronkema plan to attend
   b. Discussion about writing a constitution & voting to accept it or not to formalize the group; ASC would be acting as a collective bargaining unit; creating a collective bargain position on the ASC Executive Committee
   c. Bronkema will check with Peter Davis & Chris Dodge.
8. SAA Class interview: Kolkmeier & Wirkus today at 3:15
9. Elections: Determine which terms are up in 2010 & the number of openings; plan election for first Mon. in April (to be decided at full ASC meeting)
10. Other: Leahy, JP&B:
    a. No budget updates; may wait until next biennium
    b. Room & board for next year – little or no change
    c. Pres. Riley – Educational Attainment for more graduates (GQ&A for us); expected plan from Regents by April

- Next full meeting for ASC is Monday, February 8, 2010, Wing 126.
- Adjourned at 2:55 p.m.
Academic Staff Council Meeting Minutes
Monday, January 11, 2010, 1:30 p.m.
126 Wing Technology Center

Meeting called to order: 1:35 p.m.

Present: Anthony, Bell, Burton, Dodge, Hauber, Kolkmeier, Leahy, Sanchez, Sasaki, VanRoosenbeek, Wirkus.
Excused absence: Bronkema

November 23, 2009 minutes were approved after changes were suggested by Burton.

1. Joy Gutknecht presented information on Career Progression & Title Review Committees
   - Career Progression Committee meets 2nd & 3rd Fridays in Oct. & will meet a third time if an additional meeting is needed
   - Sanchez commented that the language in Career Progression is confusing
   - Wirkus suggested the ASC be alerted so they could remind AS about meetings (perhaps create a media site to send out information)
   - It was also suggested to educate AS so they know career progression is available & that ASC keep on top of career progression and how it works.

2. Update on collective bargaining developments
   - Kolkmeier gave an update at the System level.

3. Discussion of meeting time changes for Spring semester (in case anyone’s teaching commitments have changed).
   - Sasaki will check her schedule to see if ASC will need to meet at 1:00 p.m. instead of 1:30 p.m.

4. Upcoming Professional Development Grant deadlines
   - The end of March or beginning of April

5. Dispensation of remaining Professional Development funds
   - The ASC discussed the possibility of using PD grant money for scholarships for the White Privilege conference in April or for an on campus conference.
   - Kolkmeier moved a proposal be written requesting the grant money be used for the White Privilege Conference and that this information be shared with the Chancellor.

6. Assistant Chancellor Search & Screen update
• Search is progressing well; applications go to a consultant; there is only on line advertising & all information will be online.
• Wirkus said Chancellor Gow thinks the title should remain Asst. Chancellor.
• The consultant involved is pushing for the Vice Chancellor title (more money for the Vice Chancellor title).

7. Board of Regents Academic Excellence Award nomination is due March 5, 2010.
   • Kolkmeier wrote letter for Sue Wrobel.

8. ASC document storage was discussed.
   • Wirkus will talk to Tim Walls about moving the PDG documents from his office to the ASC office.

9. 2010-2011 Officers Nomination Committee
   • Will need to form a nomination committee & get slate started

10. Other
    • April Handtke (AS representative on the IT Committee) sent e-mail about Shared Governance Discussion requesting more questions.
    • Sasaki’s questions: What does Shared Governance mean? What are the elements of Shared Governance at UW-L?

Meeting adjourned 3:05 p.m.

Academic Staff Council Meeting Minutes
Monday, December 7, 2009, 1:30 p.m.
126 Wing Technology Center
Meeting called to order: 1:40 p.m.

Present: Anthony, Bell, Bronkema, Burton, Dodge, Hauber, Kolkmeier, Leahy, Sanchez, Sasaki, VanRoosenbeek, Wirkus.

11. Review Academic Calendars for 2011-12
    Sasaki requested International Student Orientation be added to the calendar

12. Professional Development Grant update
    Need to review available funds
    Will announce next cycle deadline on the next 2 Minute Communication
13. Regents’ visit update
   Discussed collective bargaining & salaries

14. Vice Chancellor of Advancement Forum
   Discussion if title should be Assistant or Vice Chancellor
   Wirkus will take back to the Chancellor that ASC supports the Vice Chancellor title

15. Committee Reports
   Leahy (JPB)

16. Other
   ASC approved list of nominees by e-mail and sent it to HR (5 nominees out of 10)

Motion to adjourn: First, Sasaki. Second, Burton. Approved.
Meeting adjourned 3:05 p.m.

Academic Staff Council Meeting Minutes
Monday, November 23, 2009, 1:30 p.m.
126 Wing Technology Center
Meeting called to order: 1:40 p.m.

Present: Anthony, Bell, Bronkema, Burton, Dodge, Hauber, Kolkmeier, Leahy, Sasaki, Wirkus
Absent: Sanchez (excused)

17. Approval of 11/9/09 minutes
   Motion to approve: First, Burton. Second, Hauber. Approved.

18. Professional Development Grant
   Will announce next cycle deadline on the next 2 Minute Communication

19. Unit Clarification
   Petitions for a list/number of Academic Staff positions being looked at
   Discussion to post list for all Academic Staff on ASC website

20. Collective Bargaining Forum follow-up
   Video link available – 60+ hits so far; positive comments
   Next step – fact sheet or FAQ

21. Nominations request for Assistant Chancellor (Advancement) Search & Screen Committee
ASC approved list of nominees by e-mail and sent it to HR (5 nominees out of 10)

22. Chancellor’s Advisory Board
   Discussion of Textbook Rental problems, Cowley Hall & elections for referendum (voted yes)

23. A.S. K. mentoring program for new Academic Staff
   Set up orientation on website - Wirkus
   Contact Joy Gutknecht to see if she can let us know officially when new Academic Staff are hired – Leahy

24. Video updates using Media site – good feedback

25. Committee Reports
   NI Committee meet as needed – Troy & Sasaki
   Overview of Hazing Policy vote – Burton
   Motion to ratify: First, Leahy. Second, Bronkema. Approved.

Meeting adjourned 3:15 p.m.

Academic Staff Council Meeting Minutes
Monday, November 9, 2009, 1:30 p.m.
126 Wing Technology Center

Meeting called to order: 1:40 p.m.

Present: Anthony, Bronkema, Burton, Dodge, Kolkmeier, Leahy, Sasaki, VanRoosenbeek, Wirkus
Absent: Bell (excused), Hauber (excused), Sanchez (excused)

- Approval of 9/14/09 & 10/12/09 minutes
  - Motion: Bronkema
  - Seconded: Leahy
  - Approved

- Paula Knudson, Student Development
  - Hazing Policy at UW-L & other campuses
    - Action: Letter of endorsement to Chancellor
  - Discussion of Academic Initiative student referendum (advisory) scheduled for 11/18/09
    - Action: Support yes vote

- Thomas Harris, Multicultural Student Services
  - White Privilege Conference at La Crosse Center, April 7-10, 2010
    - Action: Spread word & encourage attendance

- Professional Development Grant
  - Motion to extend application deadline to 12/1/09: Kolkmeier
Seconded: Leahy
Passed
Wirkus will contact PDG committee

Collective Bargaining Forum follow-up
Approx. 30 attended
Video link available

Nominations request for Assistant Chancellor (Advancement) Search & Screen Committee
Kolkmeier will send notice to ASC to ask volunteers to send nominations to the Chair (Bronkema)

Motion to table & schedule another meeting for 11/23/09
Meeting adjourned 3:15 p.m.

Academic Staff Council Executive Committee Meeting Minutes
November 2, 2009, 1:30 p.m.
Wing 126
Present: Phyllis Anthony, Ryan Bronkema, Susan Hauber, Catherine Kolkmeier, Brenda Leahy, Diane Sasaki, Terry Wirkus
• Call to order: 1:40 p.m.
• Approval of minutes
• Collective Bargaining & planned all-campus forum scheduled for Wed., Nov. 4, 1-2:30 p.m.
  • Recorded message/opening remarks by Peter Davis
  • Send out another e-mail & post on Posterous
  • Leahy had more information about:
    ▪ All campuses being audited
    ▪ Comparative salaries in Minnesota & at Technical Colleges
    ▪ Salary ranges
    ▪ Re-instatement
    ▪ Sick leave
    ▪ Legislative updates

• Professional Development Grants
  • Provost’s signature as supervisor for applicants should be okay & does not carry extra weight/influence
  • Send formal memo saying it does not matter if the Provost signs applications as supervisor

• Visitors to Monday, November 9 meeting
  • Paula Knudson – Hazing update at UW-L
Thomas Harris – White Privilege Conference at La Crosse Center in April, 2010

Meeting with visiting Regent, Elizabeth Connelly-Keesler, scheduled for Tuesday, Dec. 1

Board of Regents nomination for Sue Wrobel

Chancellor’s Advisory Council update
  - ITS Review Committee
  - Campus recognition
  - Centennial – what’s next?

Other
  - Next full meeting for ASC is Monday, November 9, 2009, Wing 126

Motion to adjourn: Sasaski
Seconded: Leahy
Adjourned: 2:40 p.m.

Next meeting: Monday, November 30, 2009, Wing 102

Academic Staff Council Meeting Minutes
Monday, October 12, 2009, 1:30 p.m.
126 Wing Technology Center

Meeting called to order: 1:30 p.m.

Present: Anthony, Bronkema, Dodge, Hauber, Kolkmeier, Leahy, Sasaki, VanRoosenbeek, Wirkus
Absent: Bell (excused), Burton (excused), Sanchez

Changes made to September 14, 2009 meeting minutes.

  - Teri Hinds, Institutional Research
    - Presented information for requesting student e-mails for surveys
    - Motion made to forward to ASC members: VanRoosenbeek; Seconded: Sasaki; Approved

  - Collective Bargaining
    - Updates/reports from Bronkema & Dodge

  - ITS review
    - John Tillman, Bob Hetzel & Kathleen Enz Finken each discussed proposed changes to the current ITS & the formation of the External Review Advisory group
- JPB
  - Update from Leahy

- Professional Development Grants
  - Announcement posted
  - Due date set for 11/6/09

- Posterous and ASC website
  - Wirkus demonstrated how Posterous can be used
  - Wirkus is updating ASC website

- Committee activities – nothing to report

- Successful title progression
  - Congratulations to Hauber
  - Discussion of length of service needed

- Meeting times-calendar update
  - ASC meetings scheduled for 2nd Mon. of each month & 4th Mon. as needed
  - ASC Executive Committee meetings scheduled for 1st Mon. of each month

- Other
  - Questions about insurance plan changes – Dodge
  - Chancellor’s Open Forum, 10/16/09 – VanRoosenbeek
  - International Education events in Nov. - Sasaki

Motion to adjourn: Leahy; seconded: Sasaki; meeting adjourned at 3:15 p.m.
Next meeting – Monday November 9, 2009

Academic Staff Council Executive Committee Meeting Minutes
October 5, 2009, 1:00 p.m.
Wing 102

Present: Phyllis Anthony, Ryan Bronkema, Catherine Kolkmeier (via phone), Brenda Leahy, Diane Sasaki, Terry Wirkus
Absent: Susan Hauber (excused)

- Professional Development Grants
  - Need to verify funding available for grants
  - Proposals are due Friday, November 6, 2009
  - Announce deadline for grant applications in Campus Connection & Posterous;
  - Announcement made by Terry in e-mail sent to all Non-instructional Academic Staff

- Collective Bargaining
  - Update from Ryan - on track with other UW campuses
Chris Dodge has contacted a lawyer
Possibility of having own union
Discussed having an informational forum on the pros/cons of unionizing
Costs of unionizing

- Faculty Senate meeting
  - Catherine & Terry will meet with Becky Le Docq from Faculty Senate to discuss co-sponsoring an informational forum

- Posterous web site update from Terry
  - Post meetings, agendas, approved minutes, news & announcements
  - Bob Hoar recommended all e-mails sent be copied to: academicstaffcouncil.posterous.com

- Lunch with the Provost
  - Catherine & Terry gave a summary of their meeting with the Provost
  - Contract language for faculty is different than for non-instructional academic staff; more inline with academic staff in the UW System
  - Discussed Minnesota contacts – union & non-union

- ITS committee rep.
  - Discussed nominees for the ASC representative for the ITS committee

- Other
  - Next full meeting for ASC is Monday, October 12, Wing 126

Academic Staff Council Minutes - September 14, 2009
126 Wing

Present:  Anthony, Bell, Burton, Dodge, Kolkmeier, Leahy, Van Roosenbeek, Wirkus
Assent:  Bronkema, Hauber, Sanchez, Sasaki

I. Introduction of Phyllis Anthony as Program Assistant

II. Minutes – not available for approval

III. Decisions
  - Office hours for 217 GMH will be Fridays, 9:00 am -1:00 pm and as needed
  - Council Committee Meeting – at 1:30 on 2nd Mondays & 4th Mondays as needed (will set time at 1st meeting for Executive Committee meeting)
  - Renew compensation policy for ASC chairs – Wirkus explained & Kolkmeier will e-mail everyone.
IV. Tasks
   o Dodge volunteered to study collective bargaining/unit allocation
   o Discussion of TAWP & ASPRO; doing a perception survey & meeting with the Faculty Senate & HR
   o Finalized Kickoff event items

V. Reports
   o Committees
     o Kolkmeier contacted Committee Chairs
     o Committee follow up of Kickoff planning was discussed
     o Chancellor Gow will assign Consultative Committee
     o Wirkus gave update of Website images
     o Discussed future commencement locations

VI. Informational
   o Meeting with Tom Hench (TAUWP)
     o Kolkmeier gave update
     o Consider debates
     o Look for model of shared governance, MN – Van Roosenbeek
     o Have forum for or against union

VII. Other
   o Leahy talked about JPB meeting
   o Discussion of GQA
     o 10 new positions (in the next 5 years)

Motion to adjourn – Van Roosenbeek; seconded – Leahy; passed by committee