Minutes for Academic Staff Full Council Special Meeting

Monday May 23, 2011
3:00 P.M. to 4:30 P.M.
126 Wing Technology Center

Present: Terry Wirkus, Brenda Leahy, Patrick Barlow, Andrea Higgins, Susan Hauber, Scott Stine, Aaron Koepke, Kate Demerse, Joshua Rybaski, Jennifer Bell, Tracy Noyes

1. Call to Order: Meeting was called to order at 3:00 P.M.

2. Professional Development
   Grants – Cycle 3 - Next due date June 1, 2011:
   - Explained the PD Grant Cycles to new council members. Ask that they remind colleagues
   - Send out a reminder that the next deadline is June 1, 2011
   - The remaining balance for Cycle #3 is $4,627.00

3. Graduate Studies Mission and Vision Statement:
   - The Graduate Studies Mission and Vision Statement was sent to all members.
   - Motion to vote for approval: 1. Patrick Barlow 2. Joshua Rybaski. The Graduate Studies Mission and Vision Statement was approved. All in favor.
   - Email Dean Benson and V.J. Agarwal to let them know that the statement has been approved.

4. Committees:
   - Send out committee needs on Tuesday. Note if a council representative is needed.
   - Reviewed the committee list with new members. The following volunteered to be council representatives :
     Bylaws, Election, and Policies/Procedures: Sue Hauber
     Professional Development: Andrea Higgins
     Salary & Personnel: Kate Demerse
     Search & Screen: Joshua Rybaski
     Joint Planning & Budget (the council rep must be the vice chair of the ASC): Patrick Barlow
     Joint Legislative/Regents Relations Committee: Drea Higgins
   - Typo - Mary must be changed to Marvin on the Joint Minority Affairs list

5. Excellence Award: Reserve Port O’ Call for the award ceremony. It will be held September 19, 2011 from 3:00 PM until 4:30 PM. After room is reserved Brenda Leahy will inform the winner.

6. University Budget Committee: According to Bob Hetzel there will be no budget related layoffs.

7. Regent Stan Davis Visit: Patrick Barlow attended his visit. Main point: When the UW System was formed, it had to pass through several education committees. The breakup of the System should be more than an item in the Budget Repair Bill. At this time, there is less support for a UW-Madison separation. No final vote yet.
8. WI Idea Partnership: No discussion
9. Old Business: Election of Officers:
   - Co-chairs of ASC: Terry Wirkus and Brenda Leahy. Motion to vote. 1. Sue Hauber 2. Andrea Higgins. All in favor.
   - Vice Chair (also serves on JPB): Patrick Barlow
   - Secretary: Sue Hauber
   - At-Large: Scott Stine
   - Madison Rep.: Andrea Higgins

10. New Business:
   a. Brenda Leahy: The ASC and HR will co-sponsor a workshop on changes in Chapter 10.
   b. New time and day for Academic Staff Full Council Meeting: 2nd Tuesday of every month at 1:30PM to 3:00PM. Effective immediately.
   c. Scott Stine suggested that UW-L employees receive the following benefits:
      - free membership to Eagle Rec if attended 3 times a week
      - Educational reimbursement for classes taken at UW-L that count towards a degree

      These items will be placed on the next Full Council meeting agenda.

11. Adjournment. Meeting adjourned at 4:30 PM

Next meeting: Special Academic Staff General Council Meeting
Monday May 23, 2011
3:00 P.M. to 4:30 P.M.
126 Wing Technology Center

Minutes for Academic Staff Full Council Meeting
Monday April 11, 2011
3:00 P.M. to 4:30 P.M.
104 Wing Technology Center

Present: Terry Wirkus, Brenda Leahy, Jennifer Bell, Chris Dodge, Ryan Bronkema, Susan Hauber, Andrea Higgins
Absent: Catherine Kolkmeier, Diane Sasaki Guest: Larry Sleznikow

1. Call to Order: Meeting was called to order at 3:00 P.M.
2. Approval of minutes for March 7, 2011 Academic Staff Special Full Council Meeting and regular full council meeting on March 21: Minutes for March 7, 2011 and March 21, 2011 approved. Ryan Bronkema, first; Chris Dodge, second. All in favor.
3. 3:30 Mohamed Elhindi Visit 8.4. Mohamed could not attend. Terry Wirkus and Larry Sleznikow gave reports for him. Larry: The ITS Website will be updated. He asked the Council for feedback on any changes or corrections that they would like to see on the new website. Terry reported that ITS wants to change the 8.4. He presented several options from Mohamed. The Council was not supportive of any of the options and they had several questions concerning the change:

- Why is this being changed? What existing problems does it solve? Is it more efficient?
- Will this reduce the frequency of duplications?
- Using the first initial only of the first name might be confusing.
- Concerns about a name being too common if we use the first initial only and last name. Ex: BLeahy
- Using the middle initial might be good. This is not listed as an option
- It is a good idea to use the name you go by; not your legal name
- Using the full name is a better idea. Do not use numbers
- Perhaps we should make changes only for people who have name issues
- Can this be linked to the Directory?
- How does the “Most Common Name” survey help?

4. Building Committee: Academic Staff Council representation
   The Council is concerned about the Academic Staff Council not being given the opportunity to select its own representatives on the Building Committee. The Bylaws state that we should select our own representation. Not using this right would set a bad precedent. Brenda will send an email to Bob Hetzel concerning our representation on the Building Committee.

5. Academic Staff Council nominations: Five (5) positions need to be filled. Four (4) people have sent in nominations.
   a. Exiting Members: Ryan Bronkema, Catherine Kolkmeier, Diane Sasaki, Chris Dodge, and Vickie Sanchez
      We should have a place on the ballot for a write in candidate. Andrea Higgins and Maureen will work on a ballot using Qualtrics.

6. Academic Staff Excellence Award: Discussion about Academic Staff. Terry thinks that we should recognize all nominees at the Fall ceremony.

7. Committees: Need to send out nominations forms. Twenty-eight (28) positions need to be filled. We should inform potential committee members about when committees meet.

8. University Budget Committee Budget: Terry presented the FY 2010 Budget Reduction Committee chart. The UBC will plan for the 1.2 million dollar budget cut (with Madison still part of UW S).

9. Regent Davis Visit: Stan Davis will visit UW-L on Wednesday. People should try to attend.

10. WI Idea Partnership: This is about empowering individual campuses. UW Baraboo/Sauk County came out with a letter of support for the WI Idea Partnership. The UW-L Faculty Senate has not decided whether it will support the Idea. They are going to revisit the Idea.
11. Old Business: Work Force Equity. They are going to do the survey in the fall. The Provost wants to look at it.

12. New Business: Discussed planning an end-of-year social for the Council. It has been suggested to have it at the Cellar or at the Eagle’s Nest.

13. Adjournment: Meeting adjourned at 4:30 P.M. Chris Dodge, first; Andrea Higgins, second. All in favor.

Next meeting: Academic Staff Full Council Meeting
Monday May 9, 2011
3:00 P.M. to 4:30 P.M.
104 Wing Technology Center

Minutes for Academic Staff Executive Meeting
Monday April 4, 2011
3:00 P.M. to 4:30 P.M.
104 Wing Technology Center

1. Call to order. Meeting was called to order at 3:10 P.M.

2. Approval of minutes for March 7, 2011 Special Meeting: We will wait until the next general council meeting to approve these minutes.

3. Academic Staff Council Nominations:

   A) Members exiting: Diane Sasaki’s term is ending (At Large). As of now, we need 4 new Council members. Patrick Barlow (Administrative Unit) and Kate Demerse (Student Development) have sent nominations. We need to find more people who are interested.

4. Excellence Award Nominations: We have received one response. Give Jennifer Bell the names of people who has been nominated and who has responded. Send materials to Professional Development Committee.

5. University Budget Committee. The UBC did not met. Terry showed the Council the 2011-2013 Biennium Report/FY 2012 Budget Reduction Summary. The chart compares the difference in the budget for the UWS without Madison and with Madison.

6. Committees: New Council members need to be chosen before we can start on new Committee members.

7. Old Business: Discussed the procedure used for choosing the representatives on the Building Committee. This should be discussed at the General Council Meeting. We need more Academic Staff representation.

8. New Business:
   A) Mohammed Elhindi Visit 8.4. Mohamed will join the next General Council meeting at 3:30 P.M.
B) Joy Gutknecht Chapter 10 implementation: Brenda will follow up with Joy. We need to know more about a work group.

Carmen Wilson wants the names of 4 to 6 people who would be willing to serve on the Hearing Panel roster. We will forward the names of six people from the Non-Instructional Hearing Body: Sharie Brunk, Becky Vianden, Troy Richter, Guy Herling, Nancy Arens, and Diane Sasaki.

Diane announced that on Wednesday and Thursday (April 6 & 7) there will be a fundraiser for Japan Relief. The money will be sent to the Red Cross.

9. Adjournment: Meeting adjourned at 4:00 P.M.

Next Meeting: ASC Full Council Meeting
Monday April 11, 2011
3:00 P.M. to 4:30 P.M.
104 Wing Technology Center

Minutes for Academic Staff Full Council Meeting
Monday March 21, 2011
3:00 P.M. to 4:30 P.M.
104 Wing Technology Center

Present: Brenda Leahy, Terry Wirkus, Jennifer Bell, Ryan Bronkema, Chris Dodge, Susan Hauber, Andrea Higgins, Tracy Noyes.

Absent: Catherine Kolkmeier, Vickie Sanchez, Diane Sasaki

1. Call to Order: Meeting was called to order at 3:05 P.M. Tracy Noyes, first; Chris Dodge, second
2. Approval of minutes for February 14, 2011 Academic Staff Full Council Meeting: Motion to approve. All in favor.
3. ASC Elections and committee solicitation: The Academic Staff Council nomination petitions have been emailed to the Non-Instructional Academic Staff. The nominations for committee members will be sent later in the semester.
4. Academic Staff Excellence Award: There are 4 nominees for the Excellence Award. We will send the nominees information sheets.
5. Committees: Web Advisory Committee—Tracy Noyes and Nathan Barnhart are interested in working on this committee. Their names will be forward to Maren Waltz. Security Council: Chris Dodge is interested in this committee. His name will be forwarded to Mohamed Elhindi.
6. Budget Update: Terry Wirkus shared information about the University Budget Committee. Jennifer Wilson sent a thank you email for the work on Chapter 10. It has been approved by Chancellor Gow and has to be sent to UWSA. It needs to be approved by the Board of Regents. If approved, it should take effect July 1, 2011.
7. Old Business: No discussion.
9. Adjournment: Motion made to adjourn the meeting at 4:00 P.M. Chris Dodge, first; Andrea Higgins, second. All in favor.

Next meeting: Academic Staff Council Executive Meeting
Monday April 4, 2011
3:00 P.M. to 4:30 P.M.
104 Wing Technology Center

Minutes for Academic Staff Full Council Special Meeting
Monday March 7, 2011
3:00 P.M. to 4:30 P.M.
104 Wing Technology Center

Guest Presenters: Mohamed Elhindi, CIO and Larry Ringgenberg, University Centers; Bob Hetzel
Guest: Larry Sleznikow
Present: Terry Wirkus, Brenda Leahy, Catherine Kolkmeier, Ryan Bronkema, Diane Sasaki, Vickie Sanchez, Jennifer Bell, Chris Dodge, Andrea Higgins, Tracy Noyes

1. Call to Order: Meeting commenced at 3:00 P.M.
2. Approve Minutes for February 7, 2011 Academic Staff Executive Meeting: Minutes approved. Ryan Bronkema, Catherine Kolkmeier, second. All in favor.
3. Dissolution of the Joint ITS Committee/ITS Governance: Mohamed Elhindi, CIO and Larry Ringgenberg
   Terry Wirkus read the letter from the ASC regarding the new proposal for IT governance.
   Terry displayed the letter for IT External Review Report
   Larry Ringgenberg announced that the Joint ITS Committee has been dissolved.

   A faculty Ad Hoc Committee will be formed as well as one from the Student Association. The Academic Staff will have monthly meetings with Mohamed.

   Mohamed Elhindi said wants the lines of communication to stay open and that he wants people to be part of the decision-making process.

   His goal is to meet with the three shared governance groups.

   The Web Coordinator will establish a Campus Advisory Committee. He hopes that there will be meeting agendas and minutes available so that groups are informed of the meetings. A Task Force will be formed when specific issues need to be addressed.

   A Security Ad Hoc Committee has been formed. Presented a draft of that structure.
   Terry Wirkus asked about representation from the ASC in the membership structure.
4. Professional Development Grants – Jennifer Bell: Presented the awardees names and the monetary awards for Cycle 2 of the PD Grant Proposals. A motion was made to approve the awards. Catherine Kolkmeier, first; Ryan Bronkema, second. All in favor.

The applications forms for PD Grants are not consistent. All committee members need to see the new online submission form that has been created by Cariann Mathwig Ramseier. In the future this application process will be streamlined and all applications will be submitted online.

Jennifer would like the nomination deadline for the Excellence Award to be moved up to February 1. March 15 is currently the deadline.

5. University Budget Committee – Brenda and Terry sit on this committee. No definite decisions have been made.
6. Civility Conference -- Vickie Sanchez: Conference addressed how faculty members can improve communication with students. The main issues discussed were: Social Justice, Difficult Issues and Conversations, and Civility of Discourse. There will be a conference and training sessions on Civility of Discourse here at UW-L.
7. ASC Elections and committee solicitation: Council members whose terms are expiring: Catherine Kolkmeier and Chris Dodge. Need to check deadlines on committee solicitations. The Joint Info Technology Committee no longer exists.
8. AS Excellence Award: One nominee so far. March 15 is the deadline for nominations.
9. Work Force Equity: The survey has been placed on hold, but it should be sent out sometime in the future. Jennifer Wilson and Joy Gutknecht want to work with supervisor. Need more flexibility for work hours.
10. Web Advisory Committee – need two volunteers
11. 4:00 P.M. Bob Hetzel: Bob talked about the implications of the Budget Repair Bill. UW-L should be able to manage the cuts. Resources will be strategically allocated.
12. Old Business: No discussion
13. New Business: No discussion
14. Adjournment: Catherine Kolkmeier made a motion to adjourn. Ryan Bronkema, second. Meeting adjourned at 4:45 P.M.

Next meeting: Academic Staff Full Council Meeting
Monday March 21, 2011
3:00 P.M. to 4:30 P.M.
104 Wing Technology Center

Minutes for Academic Staff Full Council Meeting
Monday February 14, 2011
3:00 to 4:30 P.M.
104 Wing Technology Center

Present: Terry Wirkus, Brenda Leahy, Catherine Kolkmeier, Chris Dodge, Jennifer Bell, Diane Sasaki, Andrea Higgins, Tracy Noyes, Vickie Sanchez
Absent: Ryan Bronkema and Sue Hauber

1. Call to Order: Meeting was called to order at 3:00 P.M.


3. Discuss April Handtke visit regarding ASC Input in ITS Direction

   Terry Wirkus reviewed April’s presentation. Terry presented the letter that states the ASC Recommendations for IT Governance Structure. All agree that changes in the governance structure should be postponed until the new IT Director begins his position.

4. Approval of Branding Committee Members: Four people have been approved for the Branding Committee: Larry Ringgenberg, Francie Biesanz, Cariann Mathwig Ramseier, and Patrick Barlow. An email has been sent to Greg Reichart informing him of the names of the approved committee members.

5. 2011 Regents Academic Excellence Award Nomination (Debbie Veglahn)

   Debbie Veglahn is the nominee. A letter of nomination needs to be written. Catherine Kolkmeier will work on this letter.

6. Committees

   Catherine Kolkmeier spoke about the Joint Planning & Budget Committee. They have been discussing Growth, Quality, and Access. Positions they are working on include: Coaching position, Psychiatrist, IT Positions, and a development position in Greg Reichart’s office.

   JP&B has discussed need to provide more faculty/student ratio

   JB&B also discussed Chapter 10 approval as it relates to IAS.

7. Professional Development Grants: Jennifer Bell has received all paper copies of the proposals. Electronic copies have been sent out to committee members. The due date for proposals submitted for the next cycle is June 1, 2011. At their next meeting, the Professional Development Committee needs to address electing a new chairperson.

8. Work Force Equity: Brenda Leahy will send a sample of the survey to everyone on the ASC so they can look at it again. Some Council members think it is a good time to send out the survey and get information. We need to get a baseline. Others disagree.

9. Morale Booster: Classified Council asked if we were interested in a Morale Booster
10. System-Wide Workshop on Civility. Civility in Everyday Life (February 24-25, 2011: Vickie Sanchez will be the representative. It will be held at UW-Oshkosh.

11. Discuss Maren Walz visit and UW-L Web Presence: Brenda Leahy reviewed Maren Waltz’ presentation. If anyone sees a website that they like or dislike, they should send samples to Maren. The UW-L Web Presence will be tied in with the Branding Committee.


13. New Business: Patrick Barlow discussed some issues regarding Governor Walker’s Budget Repair Bill.

14. Meeting Adjournment: Meeting adjourned at 4:30 P.M. Catherine Kolkmeier, first; Diane Sasaki, second. All in favor.

Next meeting for the Academic Staff Full Council:
Monday March 7, 2011
3:00 P.M. to 4:30 P.M.
104 Wing Technology Center

Minutes for the Academic Staff Council Executive Meeting
Monday February 7, 2011
3:00 P.M. to 4:30 P.M.
104 Wing Technology Center

Guests: April Handtke and Maren Walz

Present: Ryan Bronkema, Terry Wirkus, Brenda Leahy, Diane Sasaki

Absent: Catherine Kolkmeier and Susan Hauber

1. Call to Order: Meeting commenced at 3:05 P.M.
2. Minutes for January 3, 2011 to be approved. Made change to item #8—Campus Calendar. There will be no changes.
3. April Handtke – ASC Input in ITS Direction
   Discussed the ongoing technology needs of the academic staff.
   The Joint ITS Committee Task Force will be disbanded. Three new committees might be formed for the academic staff, students, and faculty. The Executive Council agreed that the idea for replacing the task force should be put on hold until the new CIO begins his position. The ASC will draft a letter stating its position.
4. Approval of Branding Committee Members; the new Branding Committee members will be Francie Biesanz, Larry Ringgenberg, Patrick Barlow, and Cariann Mathwig Ramseier. We will send them a note letting them know that Greg Riechert will be contacting them.
5. 2011 Regents Academic Staff Excellence Award – Debbie Veglahn will be nominated.
6. Committees: No discussion
7. Professional Development Grants: Jennifer Bell has received the hard copies of the Proposals. We will send each committee member an electronic copy and tell them that Jennifer will be in contact with them to schedule a meeting.
8. Work Force Equity: No Discussion
9. Morale Booster: No Discussion
11. Maren Walz – 4:00 P.M. - UW-L Web Presence; Introduced all Academic Staff Executive Committee member to Maren. Maren has been at UW-L for 3 weeks. She will coordinate independent websites under the UW-L umbrella. She is working to improve the website and on the future of the website. To get input, she will be forming an oversight committee. She asked the Council to send her links to website that they like and dislike. Her background is in technical writing and web development. She was invited to attend a full council meeting.
12. Old Business: No discussion
13. New Business: No discussion
14. Meeting Adjournment: Meeting adjourned at 4:40 P.M.

Minutes for Academic Staff Full Council Meeting
Monday January 10, 2011
3:00 P.M. to 4:30 P.M.
104 Wing Technology Center

Facilitator: Catherine Kolkmeier

Present: Ryan Bronkema, Jennifer Bell, Chris Dodge, Susan Hauber, Tracy Noyes, Vickie Sanchez, Diane Sasaki

Guests: Greg Reichert, Jennifer Wilson and Joy Gutknecht, Thomas Harris

1. Call to Order: Meeting started at 3:00 P.M.
3. Greg Reichert (3:05) Greg visited the Council to discuss the branding and marketing of UW-L. A Branding Committee is being formed. He is visiting all of the shared governance groups to discuss this initiative. He needs 4 representatives to volunteer from the governance groups to work on this process. He passed out an information sheet that summarizes the UW-L Branding Campaign.

Greg wants the Branding Committee to start in February.
The Branding Committee should be mentioned on Terry and Brenda’s follow-up video.

If anyone has questions, contact Greg or Brad Quarberg.

4. Committee: No discussion

5. Jennifer Wilson: Chapter 10 and UW System Audit
   Jennifer discussed the draft of Chapter 10 and the Academic Staff Job Security Audit
   Joy Gutknecht said that she will need input from the Academic Staff Council. Joy said that the ASC should decide which committees should be involved in this as soon as it is approved. Jennifer Wilson said that HR will work with supervisors so that they understand their role as these changes take effect.

6. Professional Development Grants
   Diane Sasaki has concerns about the procedural point. The Council should adhere to deadlines when receiving proposals and approving grants
   Catherine Kolkmeier thinks that the Council should consider using more of the grant money to support professional development workshops and presentations that occur on campus. Her reason is that everyone’s schedule is too busy to be spending time off campus.

7. Collective Bargaining Update: Ryan Bronkema said that UW-Superior has voted to go forward.
   Discussed the ASC neutral stance on collective bargaining.

8. Thomas Harris (4:00) Thomas passed out an itemization listing the sponsors for Joy DeGruy and the Rosetta Lee presentation
   The original cost was $5000.00.
   This increased by $1500 for the extra presentations
   411 for six percent tax
   350 for flights and meals

9. Work Force Equity—Will be delayed

10. Textbook Committee Representation
   A note came from the student senate. They are increasing the number of faculty they wanted to be fair and increase the number of academic staff by three. Diane Sasaki offered to be the Council Rep. A vote was taken. Diane Sasaki moved to approve. Chris Dodge, second. All approved. Diane will be the Council representative and we will open it to two more people.

11. Old Business: Discussed the precedent of how Professional Development Grant money is granted. Thomas Harris had the ASC listed as giving him $1,250. Originally he received $1,000 and then received an additional $250.00.
12. New Business: None
13. Possible Special Meeting: Diane Sasaki moved to make a motion to hold a special meeting to discuss Thomas Harris’ request for additional money. Vickie Sanchez, seconded. All in favor.
14. Meeting Adjournment: Meeting adjourned at 4:30 P.M. Ryan Bronkema, First; Diane Sasaki, second.

Minutes for Academic Staff Executive Meeting
Monday January 3, 2011
3:00 P.M. to 4:30 P.M.
104 Wing Technology Center

Present: Brenda Leahy, Terry Wirkus, Catherine Kolkmeier, Ryan Bronkema, Susan Hauber

1. All to order. Meeting started at 3:05 P.M.
2. Approval of Minutes for December 6, 2010. Minutes were approved. First: Catherine Kolkmeier. Seconded by Susan Hauber
   February 1st is the next deadline for the cycle.
4. Jennifer Wilson’s visit: Terry Wirkus called her to see if should could attend the January 10, 2011 meeting and provide the Council with more information about Chapter 10 and UW System Audit. She is scheduled to be here for 3:30. Brenda Leahy suggested that PG 3.05 (Chapter 10 and UW System Audit) be passed with a stipulation that the changes be available to everyone.
   Catherine Kolkmeier called Al Crist. He told her that the audit was sent to Jennifer Wilson on December 29, 2010 and told Catherine that the Council does have a right to see it. Catherine called Jennifer and asked her if the Council could receive a copy. Catherine will send Jennifer an email as a follow-up to the phone call.
5. Discussed upcoming Greg Reichert visit. He will discuss the Branding Initiative of UW-L. Terry said that a new web coordinator is to be hired.
6. Inclusive Excellence Update: An Invitation to University Dialogs will be sent out via email.
7. Campus Calendar: There will be no changes.
8. Collective Bargaining Update: Catherine said that the Right to Work idea should be included. Council discussed remaining neutral. According to Ryan, unionization would give us flexibility.
9. Committee Updates: Catherine said that the next Joint Planning and Budget meeting is January 12, 2011.
10. Old Business: Brenda Leahy will send out the Work Load Equity survey via email.
11. New Business: Thomas Harris will attend the January 10, 2011.
12. Ryan Bronkema made a motion to adjourn the meeting at 4:20 P.M. Seconded, Catherine Kolkmeier. All in favor.

Next Academic Staff Council Executive Meeting:
Monday February 7, 2011
3:00 P.M. to 4:30 P.M.
104 Wing Technology Center

Academic Staff General Council Meeting
Monday November 8, 2010
3:00 p.m. to 4:30 p.m.
104 Wing Technology

Minutes for Monday November 8, 2010

Present: Terry Wirkus, Catherine Kolkmeier, Ryan Bronkema, Tracy Noyes, Jennifer Bell, Chris Dodge, Brenda Leahy, Diane Sasaki
Absent: Andrea Higgins (excused absence), Vickie Sanchez

1. Call to Order: Call to order officially at 3:00 p.m. For the benefit of our guest, Larry Sleznikoff, let’s introduce ourselves. Terry Wirkus Academic Technology Services; Ryan Bronkema, Residence Life; Catherine Kolkmeier: Health Science Consortium; Tracy Noyes: Continuing Education; Chris Dodge: EFS Diane Sasaki: International Education; Jennifer Bell: Disability Resources.

2. Approval of Minutes: October 11, 2010. All in favor of approval. CK first to approve. RB, second.

3. JCES (Joint Committee on Environmental Sustainability) Presentation:

Presenter: Larry Sleznikoff, Academic Technology Services

The committee is proposing a sustainability theme for next academic year. The committee is a joint committee---representation from all the governance groups. The idea of a theme came up last spring. We went to the chancellor and he said that he is really in favor of this but wanted to make sure that the rest of the campus is supportive before he agrees. So, we are in the process now of going to the governance groups looking for approval.

Our definition of sustainability is from a proverb: “We do not inherit our earth from our ancestors; we borrow it from our children.” Whatever we do today, we have to consider its impact on future generations. Some of the things we are doing today may have a
very deleterious impact on future generations. So we are trying to raise awareness about that.

Why a sustainability theme?

- Hope to raise awareness on a broader scale
- We want to garnish support from all of campus behind this movement in one focused academic year effort.
- We are asking faculty to highlight sustainability in curriculum. We have gone to Faculty Senate and they seem to be in favor of this.
- We are looking to have a common reading for sustainability. One title that has been floated is “No Impact Man”.
- Establish a distinguished lecture series in Sustainability
- A Film Festival
- Faculty conferences and seminars; networking with other campuses
- Promote sustainability in the workplace

What do we want from the Academic Staff Council? We hope that you will support the theme. We hope that everyone will educate themselves about sustainability. Talk to your colleagues about sustainability. Give us your feedback.

Larry opened up his presentation to questions.

CK: We might be able to use funding from PD grants to help fund a speaker.

TW said that he would lend his technology expertise in having some appear by Skype or some other technology.

4. 3:30 p.m. Visit from Aaron Bibb – AFT Update as to status of collective bargaining organization at UWL

Aaron gave a brief overview of the collective bargaining process. Under the labor law that was passed in 2009 that enables the formation of collective bargaining unions for faculty and academic staff in the UW System. The law treats academic staff as one group and faculty as a separate group on each campus. The law defines the group that would have an election as the faculty and then both the instructional and the non-instructional academic staff. The law makes it very easy for groups to combine in any configuration they would like after they are unionized. Until both groups are unionized, they are treated separately under the law. One of the things we look for to make sure that a group is ready to have a strong union:

- Large organizing community willing to take ownership of that union and build that union. We do not send in a staff to run the union.
- Can 10% of the body participate on the organizing committee.
Ryan Bronkema asked for clarification: That would be a cumulative number that includes IAS and NIAS, so you are looking at approximately 40 active people and then you would like to have signatures from 70 percent of those.

In conclusion: The ASC should remain neutral; however, we should compose a paragraph that is representative of the council that provides people with the information about balloting by the end of the budget year. That could change people’s neutral stance to one way or the other. To know that we could submit a ballot to Madison by July 1 is pretty huge.

Terry: My understanding is if we do not vote and pass by June 30th of 2011 that would mean putting it off affective representation for 2 years. Ck agreed that we should send out the information we have learned.

Let’s send out a mass email. Maybe do a video. Chris and Ryan are going to find the exact wording in the statute or the law.

Discussed Larry Sleznikoff’s presentation. Catherine Kolkmeier made a motion to vote in favor of a Sustainability theme for the campus. Diane Sasaki, second. All in favor. Motion passes

5. New ASC office - 140 Wittich Hall: We need to check to see if mail can be delivered to Wittich Hall.

6. Professional Development Grants: Received an email from Janie Spencer and it says that she will schedule a PD committee meeting for Friday Nov 19th to review the three applications. We will announce the next cycle early enough and maybe get more applications.

7. Madison Reps Report. Ryan: All other campuses were anticipating the election having an emotional affect on people. Hopes to get the305 audit report soon. Brenda: Let’s put Jennifer Wilson on the agenda for December 13th.

8. Search & Screen Committee Updates: TW: I am chairing one for an Academic Staff position in ATS. Tracy Noyes: RE: CIO She is on the committee. It is being handled by a search firm Candidates will be narrowed down from three to five on Thursday. Diane Sasaki: I have the first S&S committee meeting on Wednesday for the Academic Position in Study Abroad. RB: Still searching for a political psychologist. TW: The Web Coordinator responsibilities are now in University Communications. They are hiring a Web Coordinator.

9. Commencement: Tracy Noyes: No formal word from Provost yet. Classified staff and student senate and all faculty members are in support. Provost is gathering a committee to look at the program.
10. a. Old Business: BL: Workload Equity. We are going to create a survey for NIAS about their workload. CK: She will send out notes from JP&B meeting.

    b. New Business: None

11. Move to adjourn. Chris Dodge, first. Diane Sasaki, second. Meeting adjourned at 4:30 p.m. ???

The next General Council Meeting is on December 13, 2010.

Minutes for Monday, November 1, 2010, 3:00 to 4:30 PM
Academic Staff Council Executive Committee Meeting
104 Wing Technology Center

Present: Brenda Leahy, Terry Wirkus, Ryan Bronkema, Susan Hauber, and Diane Sasaki
Absent: Catherine Kolkmeier

Agenda:
    1. Call to order

        Meeting was called to order at 3:10 P.M.

    2. Approval of minutes

        Minutes from the October 4, 2010 Executive Committee Meeting were approved. First: Diane Sasaki; Seconded by Ryan Bronkema

    3. New ASC office – Wittich 140

        Keys have been given to Terry Wirkus, Brenda Leahy, and Maureen Nelson. We need to check to see if the mail will still be delivered to the post office in Graff Main Hall.

    4. Committees

        Based on the Workload and Equity Assessment Committee. We are going to do a survey of Non Instructional Academic Staff just to assess where people are at workload-wise. People sitting on the committee are: Joy, Jennifer, Andrea Higgins—she will sit on the subcommittee too. On Thursday they will come up with an assessment tool and send it out.

        Brenda: We are still figuring out the language to Chapter 10 and the contracts. And I think we are getting close.
Jennifer is concerned about some of the changes in language—whether System will accept it or not because our IAS is represented by faculty senate rather than NIAS. Every institution is different.

5. Professional Development Grant applications

Terry Wirkus announced that we have received 2 Professional Development applications: one from Will Van Roosenbeek and one from Todd Bunnell. We may receive a third from Thomas Harris.

Terry Wirkus showed the table that we are sending to Karyn Cecele in response to the UW System request for details about how we spend our faculty/staff development funds, specifically for Fiscal Year 0910.

6. Collective bargaining update: Brenda—should we do Ryan’s Committee rep? Ryan said that there wasn’t any earth shattering news. I think a lot of people were looking for resources on collective bargaining and I shared the link from the recording we had last November.

7. Old Business: None

8. New Business: None

9. Adjournment: 4:30 P.M.

October 4, 2010

Academic Staff Council Executive Meeting

3:00 P.M. to 4:00 P.M. 104 Wing Technology

Present: Brenda Leahy, Terry Wirkus, Ryan Bronkema Catherine Kolkmeier, Diane Sasaki

I. Call to Order: Meeting was called to order at 3:00 P.M.

II. Approval of Minutes: Minutes approve?

III. Excellence Award/Kickoff Event Review:

DS said that many nice comments were made. Brenda said that she was asked why the names of the nominees were announced. The committee concluded that it was fine to make the announcements. It is an honor to be nominated. TW asked about the price for food. CK said that the Foundation received a bill for $170.00. TW said that $170 was a
good price. BL said that we should have about 20 more chairs next year. All agreed it was a success.

IV. Discuss Provost Enz Finken visit:

The Provost will attend the next ASC General Meeting on October 11, 2010 to discuss commencement. She will be here at 3:00. TW said that Tracy Noyes is now in charge of planning the commencement. BL will forward a summary of the Provost’s presentation to the Council. RB said that we should thank her and Bob Hetzel for the 2-year effort. We should also ask about future plans and strategies regarding contracts.

V. Discuss Bob Hetzel visit:

Bob Hetzel will arrive around 3:30. He is going to update us on the budget. CK said that she will contact the JPB committee to see if they have any questions for him.

VI. Old Business:

RB said that 305 Audits have been completed at UW-SP, UW-L and at UW-O. Our report has not arrive on campus yet. The Audit Outline can be retrieved through HR and we have permission to see it. TW asked CK to follow up on that arrival.

Collective Bargaining: Stevens Point faculty is moving forward with a petition to vote in November or December. Their faculty would like to couple with Academic Staff. They have a similar timeline to ours. Votes at Superior and Eau Claire went through.

VII. New Business:

BL: I am on a Workload and Equity Committee (created by the Provost). We meet again next Friday. I represent the Academic Staff. I am meeting with Jennifer Wilson to review policies that we have in place currently. Are there any questions you would like me to ask.

TW: Maybe we should send out an email to all the Academic Staff Council.

BL: Terry and I spoke to Ron Rada to see if we can urge people to nominate people for the 2011 Alumni Awards: Maurice Graff Award, Rada Distinguished Alumni Award, and Multicultural Award. We are to put it in our video clip.

TW: The rule states that if you work here, you cannot be nominated for a Distinguished Alumni Award.

CK: I would look into that rule.

TW: FYI, At Chancellor Gow’s request, Brenda and I have to put together a letter of nomination for Deb Veglahn to be nominated for the Regent’s System-wide Award.
CK: I can send you what I did for Sue.

TW: We have a missing council rep for the Salary & Personnel Policies committee.

BL: We had to take Susan Hauber off of that committee. Maybe someone could switch. Susan could trade with somebody. TW: Remember to mention that next Monday.

TW: There is conflicting language in the Professional Development Grants information. So I think we need to clarify that wording. I sent it to Janie too, the chair of the committee for Professional Development so that we could get here feedback too.

Regarding the Salary & Personnel committee, maybe Diane Sasaki would sit on the S & P policies committee.

CK: For next week, we should remember to follow up with committee chairs so that we can have committee reports at the next meeting.

TW: You are thinking for the November meeting. Does it say in our Bylaws that they should report at the November meeting?

BL: We haven’t had that in the last 3 years.

TW: We should send out a reminder to all the committee chairs that we would like to have an update from the committee even if it is an email saying that they haven’t had a need to meet.

CK: the convener should have picked a chair. We should contact the conveners to see who was picked to be a committee chair.

VIII. Meeting Adjourned.

Next meeting is November 1, 2010

Minutes

Academic Staff Council Meeting - Monday September 13, 2010

3:00 P.M. – 4:30 P.M. Room 104 Wing

Present: Brenda Leahy, Terry Wirkus, Ryan Bronkema, Jennifer Bell, Diane Sasaki, Andrea Higgins

Late: Catherine Kolkmeier

1. Call to Order. Meeting was called to order by Brenda Leahy at 3:00 P.M.
2. Approval of Minutes
3. Contract Language Changes  
BL: Terry and I and Joint Group Connect (spelling ?), the Provost, and Kerrie Hoar met to discuss Chapter 10 changes in language. Kerry brought up some great points. Overall, I think she may not be as happy that some of the changes are being made. I still see it as a step forward that at least out terms will be 2 years. I’d like to get some feedback.  
Tracy: It was very well-received.  
TW: Two colleagues mentioned to me that they were very concerned that we were behind other UW campuses when it comes to contracts. There are other campuses offering long-term contracts. I pointed out that we are fortunate during these economic times  
BL: It is something to watch other campus. Ryan, continue to update the administration. I think this happened because of a memo from the UW Madison Provost.  
CD: I want to see the report.  
TW: I asked Jennifer Wilson about the report when she was here last week. She said they have not received the information from the report yet. We can ask her about it later.  

Catherine Kolkmeier arrived later and said the following: There was some difference of opinion between NIAS and IAS in terms of the good news we got last time. We were excited about it but Instructional Staff was not.  

BL: Wasn’t Al Crist getting back to you?  

CK: He got back to me saying that the final draft was not done. I’ll follow up with him again.  

4. Title Progression  
BL: I just want to make sure everyone is promoting it to everyone they know who is Academic Staff.  

HR will have two information sessions on NIAS career progression. We should be promoting this.  
• Tuesday September 14th at 9:00 A.M  
• Thursday September 16th at 2 P.M.  

TW; I am going on Thursday so I can report back to everyone.
5. Kick-Off: Review of task assignments/progress; Update of Staff Excellence Award
   a. Logistics (room, food)
      Catherine has confirmed with Al Trapp and the Foundation that the food has been ordered and paid for. We should send them a thank you.

   b. Tasks (announcement to NIAS, etc.)
      Next year by April 14 HR System will be upgraded and we can recognize 20 or 30 years. We will have more accurate information.
   c. Academic Staff Excellence Award details (plaque, invitation to previous awardees. Note to chancellor for intro, article in Campus connection

6. Professional Development Grant schedule - timing of announcements
   Jennifer: We have not met yet. No updates. Date posted on website – October 1st.

7. Collective bargaining update
   I still have fliers and update. They are having another organizing meeting.
   BL: Are there any updates from from any other campuses?
   RB: We have not gotten any other updates. I don’t think there is anybody close now that Superior and Eau Claire have voted. I think we were the closest but I ould guess that we are not in that role anymore.
   How did Eau Claire vote?
   RB: Overwhelmingly in favor on the faculty end.
   CK: On both campuses, the lady from the AFT said the faculty were ready and the AS wanted more information.

8. Emeritus Parking issue - update?
   BL: I haven’t sent that out to anybody. We will make sure to get our voice out there and show what our position and the reasoning for the difference.

9. Search and Screen Updates
   DS: We are going to be doing one for a Study Abroad Coordinator.
   RB: We are still working on the search for a Clinical Psychologist. Applications are due September 16th. Phone interviews will be offered at that point. We would like the start date to be January 1, 2011.
Jennifer: I am on the CIO S&S and we just met for the first time last week. Bob would like to have someone in place the beginning of January.

10. Committee Updates
   a. Old Business

   CK: I am not able to attend the first JPB meeting (Joint Planning & Budget), but two people have offered to take notes; so we will have an update on JPB at the next meeting. They have recommended that we meet twice a year just to touch base on budget issues that relate to NIAS. We are going to get that together in October.

   BL: I got an email from Breanne Rogers. She is a grad assistant with Student Association. There are 4 student committees that need representation from Academic Staff:

   Academic Oversight Initiative Committee
   Student Technology Fee
   Campus Community Enrichment Fund
   Student Services

   Breanne will get back to me and let me know who has been on it.

   BL: I am on a committee for Inclusive Excellence. It is trying to develop a training course for campus, similar to the one that the Pride Center had years ago when you received a card saying that you are culturally competent. Someone at Franciscan Skemp referred us to the HSC site. It was fantastic information that we found out.

   CK: It has cultural competency modules. She discussed the Health Science Consortium website and the training modules on it that are used as an educational resource for learning about such things as delivery of health care to other ethnic groups in the area.

   AH: I am on a subcommittee of Inclusive Excellence

   BL: Any other old business?

   b. New Business Anything else?

Motion to adjourn at 3:30 P.M. 1. Diane Sasaki; 2. Ryan Bronkema

The next Academic Staff General Council is Monday October 11, 2010, 3:00 P.M. to 4:30 P.M. in 104 Wing.

Academic Staff Council Meeting
August 9, 2010, Room 104 Wing, 1:30 P.M. – 3:00 P.M.

Present: Ryan Bronkema, Catherine Kolkmeier, Brenda Leahy, Susan Hauber, Jennifer Bell, Terry Wirkus, Tracy Noyes, Andrea Higgins

Guests: Chancellor Joe Gow, Bob Hetzel, Carmen Wilson, Troy Richter, and Penny Tiedt

1. Chancellor announced changes to NIAS contract language that will affect next year’s contracts. Details will be forthcoming.

2. Kick-off Planning: Review of task assignments/progress, update on Staff Excellence Award
   a. Logistics (room, food): Food is being provided by the UWL Foundation; Terry Wirkus will set up the microphone and projector
   b. Tasks (announcement to NIAS, etc.). We will invite new academic staff to the Excellence Award presentation.
   c. Academic Staff Excellence Award details (plaque, invitations to previous awardees, notes to Chancellor for intro, article in Campus Connection): All Milestone Marker dates will be provided by Susan Hauber. We need to decide if these Milestone dates are for people in the UW System or UW-La Crosse only. Brenda Leahy suggested that we research certificates that we can use. Andrea Higgins said that there are some in Coate Hall that we might be able to use. Chancellor Gow should sign them. We are going to update the plaque for the Excellence Award recipients and we are going to get a new one so we can add new names. Sue Hauber said that she will investigate a place in Graff Mail Hall where we can display it. We should use 5th Avenue Awards. Terry said that Brad Quarberg is preparing the notes for Chancellor Gow’s intro. We need to remind the Excellence Award recipient to invite friends and family to the award ceremony. Invite administrators to the Excellence Awards. Terry said that past awardees do not need to be invited. Contact the PD Grant awardees and ask them to create posters describing their use of the PD Grant money. An announcement regarding the October 1 deadline for PD Grant application
needs to be placed in Campus Connections. Contact them by the 3rd week in August.

3. Professional Development Grant schedule - timing of announcements: Terry Wirkus said that the information is on the ASC Website.

4. Collective bargaining update: Ryan believes that a vote to unionize may occur this fall.

5. Emeritus Parking issue – Send Bob, Joe, Scott Rhode a note that states the ASC position on this issue.

6. Search and Screen Updates: Terry Wirkus and Brenda Leahy are meeting with the consultant who is working on the CIO position on Wednesday. Chancellor Gow is meeting with the candidates for Athletic Director position.

7. Committee Updates: None

8. Adjournment: Diane Sasaki moved to adjourn the meeting. The meeting was adjourned at 3:15 P.M.

Academic Staff General Council Meeting
July 26, 2010
Room 126 Wing; 1:30 P.M. to 3:00 P.M.

Present: Terry Wirkus, Brenda Leahy (phone), Ryan Bronkema, Chris Dodge, Jennifer Bell, Tracy Noyes, Vickie Sanchez, Andrea Higgins, Catherine Kolkmeier

Absent: Susan Hauber, Diane Sasaki

Guest: Carman Wilson

I. Welcome New Members
   Tracy Noyes: Marketing Director for Continuing Education; Andrea Higgins, Residence Life

II. Approve June Minutes
   Terry called meeting to order at 1:35 P.M. (I don't know if there were any June minutes to be approved.)

III. Guest: Carmen Wilson, Chief of Staff & Affirmative Action Officer
Carmen spoke about the Inclusive Excellence program. She would like the Council to nominate two people from within the Council to work on two of its teams. (I think the two teams that she wants the ASC to work on are Faculty & Staff Retention and the Campus Training and Community Dialogue Group. The Faculty & Staff Retention team is to create a supportive climate. I think the Community Dialogue Group works as a liaison to the community and needs to work on marketing activities. These teams do not do any actual training. They need to provide and outline from which a training program can be created. The meetings would not be more than once a month.

IV. Budget for FY11
Budget will remain the same as last year. There is $19,000 for Profession Development Grants.

V. Professional Development Grant Process Update
Terry showed the new application form for the Professional Development Grant. Eventually he would like the form to be online. CK thinks that applicants should us a form that can be saved, rather than one that can be printed only. Terry agreed.

VI. Kickoff plans and task assignments
The Excellence Award presentation is planned for Monday September 27, 2010 from 3:00 to 4:30 in the Port O’ Call. Chancellor Gow will present the award at 3:30. Susan Hauber will provide a list from HR that tells us the number of years certain staff hves been employed at UWL. This list will be used to create a “Milestone Award.” Catherine Kolkmeier said that the Foundation will provide money to pay for refreshments at the kickoff. Staff who have received PD Grants should set up their posters between 3:00 and 3:30. Ryan suggested that we introduce new staff. Brenda suggested that past recipients speak, such as Sue Wrobel. Terry responded “we will think about that.”

VII. CIO Search Update
Terry presented a list of people of the search committee. Things are “on hold” right now, probably due to the fact there we are using an outside search firm and ongoing negotiations with them. More will happen in the fall. John Tillman retires August 31. An interim CIO will need to be appointed. If that person is on the search committee, he or she will have to withdraw from the committee.

VIII. Academic Staff Personnel Rules Review/Edit Group
TW said that there will be more information on this at the August 9, 2010 meeting.

IX. Regents Dinner/Sue Wrobel
Catherine Kolkmeier, Terry, and Brenda chose Sue Wrobel to represent the Academic Staff at the Regents Dinner. Apologies to everyone on the Council if they wanted to have some input on this decision. It had to be made quickly.
X. Collective Bargaining Information Sharing
Julie Schmid from the AFT attended the Council meeting on July 12th. CK said that she was very informative. CK has handouts if Council members want them. Schmid said that the “Fair Share is optional.”

XI. CSAC Meeting/Complete Streets
CK said the “Complete Streets” is a comprehensive plan for a city. When there is road construction or when new streets are added, they must accommodate bicycle riders and pedestrians. Catherine will attend the Complete Streets meeting.

XII. Other Items
Brenda Leahy made a motion to discuss the Emeriti Parking issue. Ryan seconded that motion. All were in favor of the Parking Resolution. (I really didn’t understand this. I don’t know what the parking resolution is. I remember past discussions about Emeriti Parking, but I did not understand this discussion and vote. I need some help here.)

Jennifer Bell said that her committee needs to receive more information about the Excellence Award winner. They received a lot of information on Sue Wrobel, but not on Deb Veglahn. CK said that we need to outline the duties of positions on the ASC. Chris Dodge said that we need to standardize the entire process. (I think that he was talking about my position. I agree with him. I think the direction is very vague and distant. I don’t think he was criticizing me in particular, he just thinks that the position needs to be a bit more structured.

XIII. Planning – Next Meeting – Provost Visit
CK said that we should have a sample contract to help the Council get prepared for the next meeting. She will also call Al Crist to see if we can get a copy of the audit. TW said that he would call Carmen to ask her for more information on the August 9th meeting with the Provost and that he will email here response to the Council. She told the Council that Chancellor Gow and Bob Hetzel will be attending the August 9th meeting as well as the Provost.

Academic Staff Council Meeting – June 14, 2010

Present: Terry Wirkus, Catherine Kolkmeier, Brenda Leahy, Chris Dodge, Susan Hauber, Diane Sasaki (via phone)

Absent: Jennifer Bell, Ryan Bronkema, Sara Burton, Vickie Sanchez, Will VanRoosenbeek

1. Call to Order: Meeting was called to order at 1:30 P.M.
2. Approval of Minutes: Minutes could not be approved because members did not have a copy.

3. Slate of Officers and ASC Members – Vote
   At the General Council meeting on June 14, we did not have a quorum and could not conduct official business; however, we wanted to get the new members inducted so they could help vote on the slate of officers. What we did was vote on the induction of our two new and one returning members contingent on the approval of the rest of the Council. The vote was unanimous, and so we then declared a quorum (contingent on your approval) and voted in the slate. This is all described in the minutes. If you were not present at the meeting, please review the slate of new members and PLEASE REPLY TO THIS MESSAGE WITH YOUR VOTE OF YEA/NAY. Then we will know whether the vote can be official. Thanks for your participation!

Terry Wirkus presented the Slate of Candidates for Council Members and Officers for the 2010 – 2011 Year.

Chair/Co-Chair Terry Wirkus, Brenda Leahy
Vice Chair: Catherine Kolkmeier
Secretary: Susan Hauber
UW System Rep: Ryan Bronkema
AT Large (Appointments are made by Chair and Co-Chair. Terry nominated Diane Sasaki.

Motion to Vote: 1st Catherine Kolkmeier; 2nd Susan Hauber All voted in favor.

Andrea Higgins and Tracy Noyes were voted in as Council Members. Brenda Leahy has agreed to consider the co-chair position, but she is waiting to talk with her supervisor first; therefore, the vote is not final.

The appointments take effect today, June 14, 2010.

Catherine Kolkmeier is stepping down as Co-Chair, but she will remain Vice Chair.

Terry Wirkus presented some background information on the ASC for the benefit of the new members.

4. Remaining Committee Openings
   Diane Sasaki volunteered to fill the #2 position on the Joint Legislative/Regents Committee.
   Terry Wirkus added Mike Slevin as an Alternate to the Title Review Committee.
Jeff Wettstein and Patrick Barlow (sp?) are also interested in being alternates. We will wait before appointing them until we find out what committees they are interested in.

Terry Wirkus stated that Alternates should be told that they are welcome to attend the committee meetings so that they can learn more about the committees and be more involved.

5. AFT-W Meet with Aaron Bibb? W/without Faculty Senate reps? It was decided to invite Aaron Bibb to the July General Council meeting.

6. CIO Search and Screen Committee Update – Ryan Bronkema
   Ryan was absent. Terry Wirkus stated that many ITS employees are involved and that a professional search firm is being used.

7. ASC Website—new procedure and cycle for applying for PD Grants
   Terry Wirkus received the paperwork for a new Proposal and the dates for a new application cycle.
   Cover page is now called APPLICATION FORM
   Semester/Date has been deleted
   Budget Summary has been deleted

Here is the revised timeline:

**Activities occurring November – February**

- Application deadline is October 1

**Activities occurring March – June**

- Application deadline is February 1

**Activities occurring July – October**

- Application deadline is September 1 (This was changed to June 1.)

8. Follow-Up to questions for Chancellor Gow
   Catherine Kolkmeier said that the ACS should pose questions to Kathleen Enz Finken. Dianne Sasaki agreed. The Council agreed to have the Provost to the August meeting.

9. Emeriti Parking Issues
   Terry Wirkus said that there will be a perceived inequity if future Emeriti does not receive parking privileges. An administrative decision was made to continue giving Emeriti faculty parking; but academic staff will not receive this privilege. This distinction is where the inequity lies. Diane Sasaki asked if a study had been done concerning the impact of parking privileges. The Council does not think a study has been done. Catherine Kolkmeier said that without data there would be
a problem. The ASC does not support the change. Brenda Leahy volunteered to write up a formal notice.

10. Annual Kick-Off and Excellence Award
Terry reviewed the Kick-Off. It will be held Monday September 27, 2010 in Port O’ Call from 3:00 until 4:30 p.m. We need to have someone solicit funds for refreshments. Catherine Kolkmeier will contact the UW-L Foundation about contributing funding. Terry wants to recognize the Academic Staff for their years of service. He suggested we use a milestone list. Susan Hauber volunteered to get this information. Brenda Leahy suggested that we create a PowerPoint presentation using pictures.

11. Other Items
Catherine Kolkmeier reported on the Chancellor’s Advisory Council. The next Biennium Budget will be more challenging. Budget cuts will probably be based on the present budget. Furlough time might increase. Admission numbers are up slightly. Ground will be broken for the new parking ramp in Fall 2011. Textbook Rental: Faculty is not happy with the policies/processes. Once the problems were worked out, students were happier with the textbook rental process.

12. Adjournment
Meeting adjourned at 3:00 P.M. The next General Council Meeting will be on Monday July 12, 1:30 P.M. to 3:00 P.M. in 104 Wing. There will not be an Executive Meeting on Monday July 5th because it is a holiday.

Academic Staff Council Executive Committee
June 7, 2010 1:30 P.M. – 3:00 P.M.

Since we did not have sufficient attendance to hold an official executive committee meeting, we held a general discussion.

1. Slate of officers and general Council reps for June 14th election
Brenda Leahy will continue on the council. We received nomination petitions for Tracy Noyes and Andrea Higgins. We will invite them to the next General Council meeting on June 14th and at that time we will hold an election. After approval of the minutes, they can step out of the room so that we can hold a formal election.

2. Remaining committee openings
Diane Sasaki volunteered to serve on the Joint Legislative/Regents Committee. She is going to ask Cynthia Scarpa in International Education if she might be interested in
serving as an alternate on some committees. Brenda is going to ask Michael Slevin if he would be interested in serving as an alternate on Title Review.

It was discussed that alternates should attend meetings as they are able so that they have some knowledge and information about the committee that they are serving.

3. Discussion: Meet with Aaron Bibb? with/without Faculty Senate reps?
We discussed that Aaron Bibb from AFTW should be invited to have an informational meeting with the ASC and the Faculty Senate at the same time. If agreed to, we should arrange this meeting at the Full Council Meeting in July.

4. CIO search
The names for this Search & Screen should be submitted to HR by Wednesday. Terry said he would contact Francie Biesanz to see if she would like to be on this committee. Brenda will ask Tim Tritch. Diane will ask people also.

5. New computer for ASC office
Bob Hetzel approved using funds from the General Account for a new computer.

6. Update: Carryover of Professional Development funds
Bob Hetzel told Terry that PD Funds cannot be carried over to next FY.

7. Update: New Professional Development schedule/procedure
Terry will send a memo to Janie Spencer about the new schedule and procedure regarding the funding cycle. He has not received anything in writing.

8. Discussion: Plan for follow up with Chancellor and/or Provost
This item needs to be discussed at the next General Council Meeting.

9. Agenda building for general meeting (to be held in Wing 104).
   a. Slate of officers
   b. Need to get alternate positions filled
   c. Talk about meeting with Aaron Bibb
   d. Ask Ryan who has been selected to be on the CIO Search & Screen Committee.
   e. Terry Wirkus will talk about his memo to Janie Spencer.

10. Other items
At next Monday’s General Council meeting we need to discuss the Emeriti Parking issue and having an Annual Recognition Award for Academic Staff.